

REQUEST FOR SURROGATE APPOINTMENT

Department of Early Childhood
Lincoln Public Schools • Lincoln, NE

The school district must ensure that the rights of a child are protected when no parent can be identified, the school district, after reasonable efforts cannot locate a parent, or the child is a ward of the state under the laws of Nebraska.

Child: _____ Student Number: _____ Date Completed: _____

Parent(s): _____

Services Coordinator: _____

Status of Parental Rights

Refer to the most recent Superintendent's Letter and attach a copy to this request

Rights are intact and it is unknown if the parent(s) wishes to participate in education decision-making for the child

Rights are intact and the parent(s) cannot be located. (Complete the section below to document attempts to locate the parent)

Rights are terminated or relinquished

Delegation of parental powers (Attach paperwork and skip attempts to contact below.)

Court appointed surrogate (Attach paperwork and skip attempts to contact below.)

ATTEMPT #1: PHONE CONTACT		ATTEMPT #2: PHONE CONTACT	
Date:		Date:	
Time:		Time:	
To:		To:	
Phone number called:		Phone number called:	
Result:		Result:	
ATTEMPT #3: HOME VISIT		ATTEMPT #4: SENT LETTER	
Date:		Date:	
Time:		To:	
To:		Address:	
Address:		Result:	
Result:			

Reviewed by: _____

Proceed with Surrogate Appointment

Foster parent appointed as Surrogate

Parent Surrogate Appointed

Approved by: _____

Name of Surrogate: _____

Address of Surrogate: _____

Telephone of Surrogate: _____