

OT/PT LOAN OF MATERIALS & EQUIPMENT

Department of Special Education
Lincoln Public Schools
Lincoln, Nebraska

I _____ accept the responsibility
(parent/guardian name)

For the care of the following item(s):

I understand that this equipment is being loaned for the use by my child from the date of this agreement to _____
(Ending date)

I understand that should this equipment be lost, damaged or destroyed while in my care, I will be responsible for its timely replacement or repair.

I agree to follow the "Guidelines for Providing Equipment at a Student's home" (see below). Failure to follow the guidelines may result in loss of use of the above stated equipment in the home environment.

Parent/Guardian Signature

Date

LPS Staff Signature

Date

Guidelines for Providing Equipment at a Student's Home

In order to provide equipment at a student's home, the following guidelines must be met:

1. The need for the equipment is documented on the student's IEP as necessary for the student to meet the objectives of the IEP.
2. The IEP Team has consensus that the student will benefit from having the equipment available in the home setting.
3. The adult responsible in the home environment signs the "Loan for Equipment Agreement" for Lincoln Public Schools.
4. The IEP objectives for use with the equipment are monitored and progress documented by the adult responsible in the home for its use. The staff will work with the home to set up an appropriate documentation system.
5. The student's use of the equipment will result in progress on the specified IEP objectives as demonstrated by staff evaluations to determine its continued use in the home.

Failure to follow the above guidelines shall result in reconsideration of the equipment in the home environment and its possible removal or substitution.