

2026



2027

ADAMS ELEMENTARY

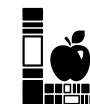


Student Handbook & Calendar

7401 Jacobs Creek Drive | 402-436-1121 | Fax: 402-458-3221 | adams.lps.org

Tina Crosley-Witt, Principal | Joe Vrbicky, Assistant Principal | Jen Oestmann, Special Education Coordinator

 Adams Elementary School



Lincoln
PUBLIC SCHOOLS

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For Bilingual Liaisons:

Arabic: 402-436-1715 نرجو الإتصال على هذه الأرقام إذا كنتم تحتاجون إلى خدمات الترجمة للغات العربية

Russian: Если вам требуются услуги переводчика пожалуйста позвоните по телефону: 402-436-1942

Español: Por favor llame a este número de teléfono si necesita servicios de intérpretes: 402-436-1938

Vietnamese: Xin vui lòng gọi về số này nếu quý vị cần có dịch vụ thông dịch: 402-436-1939

Ukrainian: Будь ласка, зателефонуйте за цим номером, якщо вам потрібні послуги перекладу: 402-436-1786

Karen: ဝံသးစူကီးလိတဲစီနီဂ်အဲအံ့ဖဲနမ့လိာ်ဘဉ်ပုကတိကျီးထံတဲအတဲအိာ်ထွဲမၤစၢ 402-436-1769

Please Note:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

LPS Student Calendar



2026-27

Graduation Dates

Tuesday, May 18, 2027

Yankee Hill

Wednesday, May 19, 2027

Independence Academy

Thursday, May 20, 2027

Bryan Community

At Pinnacle Bank Arena May 21-23, 2027

Fri: LHS Sat: LNS, LNW, LSE, LNE Sun: LSW, LSB, EHS

☉ First Day for K, 6, & 9th Grades

☉ First Day for 1-5, 7-8, & 10-12th Grades

● Last Day for Students

■ All Schools Not in Session

□ Schools Not in Session (*Professional Learning/Planning Day*)

▷ Quarter Start Dates

◁ Quarter End Dates

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



THE ADAMS COMMUNITY

Teaching with Passion | Learning with Confidence | Achieving Excellence

Welcome

Dear Student and Families,
Welcome to Paul Adams Elementary School! This handbook has been prepared for all students and parents/guardians in hopes that it will be helpful in answering questions you might have about the policies and practices of our school. Please carefully review the contents with your child. The “Important Information” booklet provided by Lincoln Public Schools also gives critical parent/student information. Note that dates for school events are subject to change. If you have questions or concerns regarding these publications, please do not hesitate to call the school office at 436-1121.

On behalf of the entire staff, we look forward to working together to make this a productive and successful year of learning and growing.

Tina Crosley-Witt, Principal

Joe Vrbicky, Assistant Principal

Jen Oestmann, Special Education Coordinator

Intent of Student Handbook

This handbook is intended to be used by students, families, and staff as a guide to the rules, and general information about Adams Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents/Guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although information found in this handbook contains detailed and specific information on a variety of topics, the handbook is not intended to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

2026 – 2027 Adams Elementary School Staff

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Lauren Rungelrunge2@lps.org

FAMILY SERVICES 402-441-7949

Arrival

For safety purposes, the Adams playground will be closed before school. Upon arrival at school, all students should move directly to the area designated for their class to line up. The Adams campus is closed until 8:05 a.m. Classroom teachers will supervise students at 8:05 a.m.

Arrival Times

- Earliest arrival is 8:05 a.m. unless riding the bus, participating in breakfast, band, chorus, or before-school childcare.
- Students arrive on campus at 8:05 a.m. and line up in designated areas.
- Classes begin at 8:15 a.m.
- Students arriving for breakfast should not arrive before 7:45 a.m., as there is no supervision at that time.
- **After 8:15 a.m., all students use the front entrance and report to the office. Breakfast is served 7:45–8:10 a.m.**



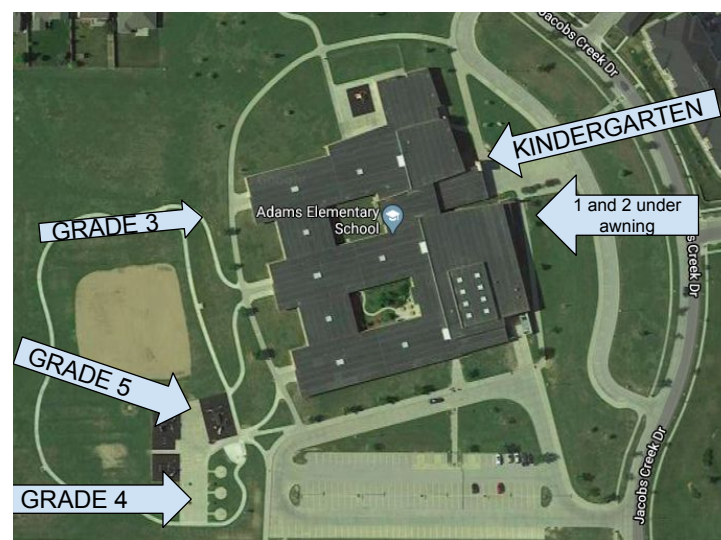
Arrival Line Up Spots

- **8:05–8:10 a.m.** - students arrive and line up in class cohort, we will have cones and signs the first few days of school to indicate where to line up.
- **8:10 a.m.** - Students will enter the building and walk to their lines outside their classrooms.

NOTE: If you drop off after 8:10 a.m. have your student enter through the main door (Door #1) and walk to their classroom.

Where do I line up?

DOOR ASSIGNMENTS	
Kindergarten	line up near front Kindergarten Doors
1st Grade	line up out front under awning
2nd Grade	line up out front under awning
3rd Grade	line up out back near Doors 6 and 7
4th Grade	line up out back near Door 5
5th Grade	line up out back near Doors 5 and 6



August 2026

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DIBELS 8 Screening, Grades K-3 Testing Window: August 17 - September 11 Grades 1, 2, 3 August 17 - September 25 Kindergarten MAP Growth Reading and Math Grades 3-5 Testing Window: August 24 - September 11						1
2	3	4	5	6	7	8
9	10 PTO Apparel Sales Starts Open House 6-7:00pm	11	First Day for K, 6, and 9th Grades 12 0	First Day for 1-5, 7-8 and 10-12th Grades 13 0	14	15
16	17 1	18 PTO Meeting 6:30 First Day Preschool 2	19 3	20 4	21 5	22
23	Walk-A-Thon Kick Off 24 1	25	26 Adams Advantage	27	28	29
30	31 1	2	3	4	5	

» Important Dates

Monday, August 10th
PTO Apparel Sale Starts
Open House 6-7pm

Wednesday, August 12th
First Day for Kindergarten

Thursday, August 13th
First Day for 1st - 5th Grade

Tuesday, August 18th
PTO Meeting 6:30pm
First Day of Preschool

Monday, August 24th
Walk-A-Thon Kick Off

Wednesday, August 26th
Adams Advantage

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Dismissal

For safety purposes, students will not be allowed to play on the playground while waiting for rides after school.

Dismissal Procedures

- All students are dismissed out separate doors and brought to the front of the building by staff at 2:53 p.m.
- All students must go directly home or to a school sanctioned after school activity.
- School Campus (including the playground) is closed until 6:00 p.m. except for use by school childcare and clubs. Reservations for rooms / playground should be entered in the district Facilities Scheduler system.

Dismissal Areas

- Students enrolled in after school activities will be escorted to their designated areas.
- Brothers and sisters meet OUTSIDE the building.
- Parents arrange to pick up their children at the same place daily.
- Parents/guardians are to follow the traffic flow route. Found on page 25.

Late Pick Up Procedures

Staff will supervise students at dismissal until 2:58 p.m. When outside supervision concludes, student not picked up are brought inside to the office to ensure safety. Parents are contacted and asked to come in to the school and sign students out. If parents/guardians and all emergency contacts cannot be reached, the police may be contacted to help with unification.

Drop Off and Pick Up

- Follow flow of traffic when dropping off and picking up your children.
- Drop off and pick up your child(ren) on the passenger side only of the car to ensure children do not cross the street.
- Arrange to drop off and pick up your child(ren) in the same place each day.
- Use crosswalks. Teach your child to stay safe by using the designated crosswalk lines.



September 2026

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 PTO Apparel Sale End	5
		2	3	4	5	
6	7	8	9	10	11 Walk-A-Thon	12
	SCHOOLS CLOSED	SCHOOLS CLOSED	1	2	3	
13	14	15	16	17	18	19
	4	5	1	2	3	
20	21	22	23 Picture Day	24	25	26
	4	5	1	2	3	
27	28	29	30 Adams Advantage	CogAT - 2nd gd Testing Window: Sept. 28 - Oct. 9		
	4	5	1			

» Important Dates

Friday, September 4th
PTO Apparel Sale ends

Monday, September 7th -
Tuesday, September 8th
Schools Closed

Friday, September 11
Walk-A-Thon

Wednesday, September
23rd Picture Day

Wednesday, September
30th Adams Advantage

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ADAMS COMMON AREA EXPECTATIONS

	BE SAFE	BE RESPECTFUL	BE RESPONSIBLE	ADULT EXPECTATIONS
ARRIVAL	- Walk bike on school property - Line up under grade level sign - Single file line outside - Hands and feet to self	- Use sidewalks only - Follow adult directions - Use appropriate language - Use shoulder voice	- Use crosswalks - Go directly to room when bell rings - Put cell phone away for the day	Bell at 8:10 a.m. signals teacher to pick up students and escort to class
HALLWAY	- Walk - Hands and feet to self - Follow adult directions for flow - Single file line - Eyes and feet forward	- Hands by your side or buckled - Follow adult directions - Silent voices, unless directed by a teacher	- Stay in line order - Go directly to your destination - Be a good example to others	- Supervise students - Use line order - Model expectations - Use stopping points in the hallway
BATHROOM	- Wash hands with soap - Keep hands and feet to self	- Silent voices - Respect privacy - One person per stall	- Flush toilet - Get in and get out quickly - Throw paper towels in trash - Report any problems to an adult - Use 1 pump of soap and 1-2 paper towels - Rinse hands quickly	- Adult stays with group - Monitor hand washing area - Keep noise level low - Enter restroom if needed - Stay in schedule for bathroom breaks (5 minutes or less)
LUNCHROOM	- Sit on your pockets - Keep all food on trays and to self - Walk - Keep hands, feet and objects to self - Stay in line order	- Use table voices - Have courteous conversations - Use manners - Respond to signals for attention	- Clean up area after eating - Stay in your seat until dismissed - Get permission to leave your seat - Get adult help with accidents or spills	- Supervise line - Escort students to line / check with supervisor - Look for quiet tables during focus time - Dismiss by tables
RECESS	- Walk in line order - Stay in designated areas - Hands and feet to self	- Follow game rules - Include everyone - Kind words - Take turns - Use appropriate language - Show good sportsmanship	- Take care of the equipment - Use equipment correctly - Ask permission to leave area - Quickly and quietly go to your line when the whistle is blown - When lining up use sidewalks	- Supervise designated areas - Spread out - Be on time - Have a radio - Check equipment - Take kid count - Enforce playground rules
ASSEMBLY	- Wait for arrival and dismissal - Keep hands and feet yourself	- Use good audience manners - Respond to signals for attention - Sit on your pockets - Be polite to our guests - Silent voices when entering the hallway	Be a good example to others by listening and having good manners	- Supervise designated area - Be on time
DISMISSAL	- Walk bike on school property - Walk single file - Line order - Hands and feet to self	- Use sidewalks only - Follow adult directions - Use appropriate language	- Use crosswalks - Leave school grounds when bell rings	- Ensure all students leave school grounds or are escorted to the office at 2:58 p.m. - Supervise multiple points along sidewalk near bus and daycare pick-up
BUS	- Stay seated for the duration of the ride - Hands and feet to self - Use shoulder voice	- Have courteous conversations - Follow adult directions - Use appropriate language	- Clear any trash, keep the bus clean - Report unsafe behaviors adult - Take all your belongings with you	- Set clear expectations - Maintain student accountability - Communicate with parents / admin / teachers
TECHNOLOGY	- Keep password private - Keep personal information private - Visit approved and appropriate apps, websites, and databases	- Use appropriate language - Respect online learning environment - Ask before taking or using photos	- Report inappropriate digital behavior to an adult - Give credit for images or words in your work that came from someone else	- Monitor use with Hapara - Teach / review citation rules - Familiarize appropriate LPS apps, websites, and databases
CHROMEBOOK	- Keep device flat on desk - Carry with screen closed and use both hands - Keep liquid away from device	- Hands on your device - Keep volume at expected volume	- Only use the device for learning - Follow directions and stay on task - Report any problems or broken parts to a teacher - Keep default setting unless instructed by teacher	- Teach expectations at the beginning, review throughout year - Refer to RUA
SAFE TO SAY	Report a safety concern or tip	Recognize what is a reportable concern	Refuse to stand by silently	- Teach when to say - Teach ways to say

October 2026

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
CogAt 2nd gd Testing Window: Sept. 28 - Oct. 9				1	2	3
				2	3	
4	5	6 Parent/Teacher Conferences	7	8 Parent/Teacher Conferences	9	10
	4	5	1	2	3	
11	12	13 PTO Meeting 6:30	14 Quarter 1 Ends	15	16	17
	4	5	1	SCHOOLS CLOSED		
18	19	20 Quarter 2 Starts	21	22	23	24
	SCHOOLS CLOSED	2	3	4	5	
25	26	27	28 Adams Advantage	29	30 PTO Fall Party	31
	1	2	3	4	5	

» Important Dates

Tuesday, October 6th
Parent/Teacher
Conferences

Thursday, October 8th
Parent/Teacher
Conferences

Wednesday, October 14th
Quarter 1 Ends

Thursday, October 15th -
Monday, October 19th
Schools Closed

Tuesday, October 20th
Quarter 2 Starts

Wednesday, October 28th
Adams Advantage

Friday, October 30th
PTO Fall Party

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

Before & After School Care

Before and after school care is available to families at Adams School through the Family Service "School's Out" program. "School's Out" provides before-and after-school care for kindergarten through fifth grade students. Hours are 7:00–8:15 a.m. and 2:53–5:45 p.m. Please call **(402) 441-7949** for registration information and fee schedule.

Student Use of Telephone

Students will be permitted to call home regarding school matters, upon obtaining permission from the classroom teacher. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities or going home with a friend before leaving home in the morning. Students will not be allowed to use personal devices in the classroom, this includes responding to messages from guardians. We ask that all parent messages are sent to students by contacting the office. Cell phones are to be turned off and kept in students' backpacks during the school day.

Birthdays - Treats & Invitations

Classrooms recognize birthdays in a variety of ways. Students are not allowed to bring birthday treats (edible or non-edible). Please do not send gifts, party favors, balloons, or flowers. These items will not be delivered to classrooms. Invitations will not be distributed during the school day. Phone numbers and addresses cannot be distributed by any school personnel.

Nuisance Items

The possession of articles that disrupt the learning environment shall be considered nuisance items. They include such items as: extra money, toys, balls, toy weapons, comics, candy, gum, skateboards, cell phones, smart watches, trading cards, etc. Students should NOT bring these items to school. Articles taken from students shall be returned directly to the parent/guardian at their request or to the student at the end of the school year, if the student requests them. Knives or any other items that might be considered a weapon are strictly prohibited and should NEVER be brought to school. Students who violate this rule could face suspension and/or expulsion from school, in accordance with state law.



After School Clubs & Activities

Throughout the school year, a variety of interest clubs and activities are sponsored by the Adams PTO. Club and registration information will be sent home with students. Additional activities available to students (some for only designated grade levels) include: chorus, band, and orchestra. Other clubs and activities may be organized to address special interests of students and staff.

November 2026

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 PTO Meeting 6:30	4	5	6 Heritage Night 6:00	7
	1	2	3	4	5	
8	9	10	11 Picture Retakes	12	13	14
	1	2	3	4	5	
15	16	17	18 Adams Advantage	19	20	21
	1	2	3	4	5	
22	23 Holiday Food Drive Starts	24	25	26	27	28
	1	2	SCHOOLS CLOSED	SCHOOLS CLOSED	SCHOOLS CLOSED	
29	30					
	SCHOOLS CLOSED					

» Important Dates

Tuesday, November 3rd
PTO Meeting

Friday, November 6th
Heritage Night

Wednesday, November 11
Pictures Retakes

Wednesday, November 18
Adams Advantage

Monday, November 23rd
Holiday Food Drive Starts

Wednesday, November 25 -
Monday, November 30
Schools Closed

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.



ADAMS ELEMENTARY PTO

The objective of the Paul Adams Elementary PTO shall be to enrich and enhance the **EDUCATION** of the students; to strengthen **COMMUNICATION** between parents and staff; to promote **SCHOOL SPIRIT**; and to host **ACTIVITIES** for Paul Adams Elementary School

MEET THE BOARD

President:

Hilary Dawes

Vice President:

Traci Rathje

Treasurer:

Nicole Beck

Secretary:

Janell Walther

Members At Large:

- Lori McCarthy
- Katie Ripa
- Sarah Deets
- Jennifer Mostek

WHAT DOES THE PTO PROVIDE

Education

- Principal Fund & Enrichment grants for each grade level
- Media Center Electronic Databases
- Assemblies & Author Visits
- 5th grade shirts, field trips & recognition ceremony

Communication

- Wednesday Folder Information and stuffing
- 4th and 5th grade planners
- Online Student Directory
- Weekly Newsletter
- Facebook Events

School Spirit

- Picture Day
- Yearbook creation and sales
- Aviator Apparel sales
- Conference Meals & snacks for staff during plan days
- Teacher Appreciation Week

Activities

- Book Fairs
- Walk-a-thon
- Heritage Night
- Color Run
- Philanthropy Drives
- Classroom Parties
- Glow Party
- Movie Night
- BINGO Night & MORE

LEARN MORE

Meetings occur monthly during the school year. Grab a parent friend and check it out! Learn more about what's happening at the school and sign up to help with an event! We can't do it without volunteers like YOU!

Facebook:

Paul Adams Elementary PTO- Follow us!

PTO Website:

<https://adamspto.ptboard.com/>

Email:

pauladamspto@gmail.com

ALL ADAMS FAMILIES ARE PTO MEMBERS! NO FEES!

December 2026

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 PTO Glow Party 6:30	5
		3	4	5	1	
6	7	8	9	10 Holiday Food Drive Ends	11	12
	2	3	4	5	1	
13	14	15	16 Adams Advantage	17	18	19
	2	3	4	5	1	
20	21	22 Quarter 2 Ends	23	24	25	26
	2	3	SCHOOLS CLOSED WINTER BREAK	SCHOOLS CLOSED WINTER BREAK	SCHOOLS CLOSED WINTER BREAK	
27	28	29	30	31		
	SCHOOLS CLOSED WINTER BREAK	SCHOOLS CLOSED WINTER BREAK	SCHOOLS CLOSED WINTER BREAK	SCHOOLS CLOSED WINTER BREAK		

» Important Dates

Friday, December 4th
PTO Glow Party

Thursday, December 10th
Holiday Food Drive Ends

Wednesday, December
16th Adams Advantage

Tuesday, December 22nd
Quarter 2 Ends

Wednesday, December 23 -
Monday, January 4th
Schools Closed
Winter Break

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

Adams is dedicated to promoting healthy lifestyles for children. In the school lunchroom we ask that students bringing cold lunch refrain from packing sodas and food items that lack nutritional value. Additionally, our staff integrates concepts of wellness, nutrition and meal-time etiquette into lunch periods.

Breakfast Program

Breakfast is served between 7:45 a.m. and 8:15 a.m. on each school day. Students enter through Door #1 and walk to the cafeteria with the cafeteria supervisor.

All students will be released as they finish to join classmates at their designated grade level arrival area. Any students remaining in the cafeteria will be escorted to their rooms at 8:15 a.m.

Meal Prices

BREAKFAST (7:45 A.M.)	
Full Price	\$1.30
Reduced	\$0.30
Adult / Non-Student	\$2.80
Second Breakfast	\$2.80

LUNCH	
Full Price	\$2.50
Reduced	\$0.40
Adult / Non-Student	\$4.80
Second Lunch	\$4.80
Milk Only	\$0.60

Prices subject to change.

Lunch Procedures

LUNCH SCHEDULE	
Kindergarten	10:45 a.m. - 11:15 a.m.
1st Grade	11:00 a.m. - 11:30 a.m.
2nd Grade	11:15 a.m. - 11:45 a.m.
4th Grade	11:30 a.m. - 12:00 p.m.
3rd Grade	11:50 p.m. - 12:20 p.m.
5th Grade	12:10 p.m. - 12:40 p.m.

Our cafeteria cash register system is computerized. With this cash register system a parent/guardian deposits money into an account that is accessed by a student ID card which is scanned when purchases are made in the cafeteria. Money in an account can be transferred from one school or another if a student changes schools within Lincoln Public Schools.

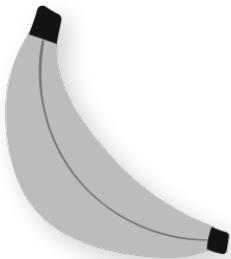
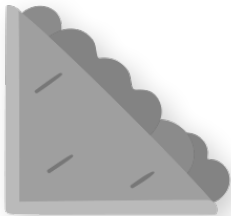
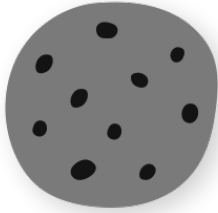
If a child received free/reduced lunch and breakfast last year, the application is valid for the first 30 days of the new school year. A new application must be completed each school year. The fastest way to complete an application for your family is the Free/Reduced Meal Application online. Paper applications will be accepted at the school; but are processed at the Nutrition Services Department. Completing the application online eliminates delay.

Parents and guardians are welcome to join their student for lunch on occasion. If a guest other than a parent or guardian plans to attend, please notify the school office in advance. If you wish to purchase a school lunch, please notify the office by 9:00 a.m. Parents/guardians may take their child out of school for lunch and are responsible for having them back to school during the allotted thirty minutes to avoid being tardy. Parents and guardians should eat only with their child and refrain from inviting other students to join.

PLEASE NOTE:

- Outside Food:** If bringing in food from an outside source; please only bring food for your child. Due to district policy and federal regulations, food may not be shared with other students.
- Location:** Visitors are asked to eat with their child in the school designated area.
- Check-in:** Upon arrival, please check in at the office to receive a visitor badge.

The United States Department of Agriculture and the Nebraska Department of Education Competitive Foods Policy states that “no food may be sold or served that competes with the National School Lunch and/or Breakfast programs one half hour prior to the serving period.” This



means that no food may be sold (i.e., pop, snack machines, fund raisers), or class parties. Parents may not bring in food for more than their child, as this is in violation of the Federal Lunch Program guidelines.

Classrooms will enter the cafeteria and go through the hot lunch line or sit down at assigned spots with cold lunch. Students will be seated with their classroom in the cafeteria. After eating, students will be dismissed, clean up their areas, and return to class.

Any food that is associated with classroom parties/celebrations will be provided by the school or PTO with the approval of the Principal. Parents may not send food to share in the classrooms.



Communication

District-Wide Apptegy

This district-wide communication system allows schools to quickly send out school or district phone calls, texts or emails to families with important information. Please be sure the school has your updated phone number and email address so you can receive this information. Apptegy is used to notify families of emergency situations or school closings and to send out reminders about upcoming events.

Adams Advantage

The “Adams Advantage” contains announcements, information, specialist reports, school events, etc. The Adams Advantage will be sent out on the last Wednesday of the month. Classroom teachers will send home regular communication to inform parents of current curriculum studies, upcoming events, classroom news, etc.

Adams Wednesday Folders

Typically, school news will be sent home via Wednesday folders. Please return the folder on Thursday. You are to return notes to your child’s teacher via the folder. General information will be sent with the oldest child in the household attending Adams.

Community News

“Community News” is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. “Community News” replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of “Community News.”

School Website

Information is regularly updated on our website: adams.lps.org

ParentVue

Parents may access communications, attendance information and more for their child through ParentVue. A “button” linking you to ParentVue can be found on our school website.

Facebook

Check out school happenings on our Facebook Page! “Like” us at www.facebook.com/adamsaviators



Mental and Behavioral Health Point of Contact

Your student’s mental health is important to their academic success. If you have concerns about your student’s mental or behavioral health, you can contact the social worker at your student’s school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.

January 2027

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
					SCHOOLS CLOSED WINTER BREAK	
3	4	5 PTO Meeting 6:30 Quarter 3 Starts	6	7	8	9
	SCHOOLS CLOSED WINTER BREAK	0	4	5	1	
10	11	12	13	14	15	16
	2	3	4	5	1	
17	18	19	20	21	22	23
	SCHOOLS CLOSED	2	3	4	5	
24	25 4th gd - Cunningham One-Room School House 1	26 4th gd - Cunningham One-Room School House Parent/Teacher Conferences	27 Adams Advantage 4th gd - Cunningham One-Room School House	28 4th gd - Cunningham One-Room School House Parent/Teacher Conferences	29 4th gd - Cunningham One-Room School House PTO Movie Night 6:00pm	30
31						

» Important Dates

Friday, January 1st -
Monday, January 4th
Schools Closed

Tuesday, January 5th
- PTO Meeting 6:30
- Quarter 3 Starts

Monday, January 18
Schools Closed

Monday, January 25
4th gd Cunningham
One-Room School House

Tuesday, January 26
- 4th gd Cunningham
One-Room School House
- Parent/Teacher
Conferences

Wednesday, January 27
- 4th gd Cunningham
One-Room School House
- Adams Advantage

Thursday, January 28
- 4th gd Cunningham
One-Room School House
- Parent/Teacher
Conferences

Friday, January 29
- 4th gd Cunningham
One-Room School House
- PTO Movie Night 6:00

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Communicating Student Progress

Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that “student progress will be reported formally to parents/guardians at least four times each year.” Information about elementary student progress is reported in four areas:

1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

At the end of each quarter, teachers summarize and communicate student progress to parents/guardians through the report card. It is also at this time that teachers analyze assessment information and review reading and math groups to determine whether or not students are placed at the appropriate instructional level. We know that for children to experience continuous growth and success in learning they must be working at an instructional level that will adequately challenge them. Because children learn in different ways and at different rates, it is important that we examine instructional placements on a regular basis and make adjustments based on students' needs. For these reasons, some children may move from one instructional group to another in order to meet their individual needs. This move could result in a change of teacher for reading or math instruction. Classroom teachers will notify parents/guardians if an instructional move is recommended.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the calendar for conference dates. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.

Attendance

Student achievement is impacted by frequent absences and tardies. It is our goal to have every student in school as many days as possible, and to work with parents and guardians to help students understand the importance of being in school. Students may be excused for illness, or if by parent request, the student may miss school for a family emergency or special family need, including a religious observance. Students may also be excused from school to participate in a school-approved activity. Students attending Adams Elementary on permit are reminded that punctual attendance is necessary to maintain permit status.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the calendar for conference dates. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.

February 2027

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 4th gd Cunningham One-Room School House 1	2 PTO Meeting 6:30 2	3 3	4 4	5 5	6
7	8 1	9 2	10 3	11 4	12 PTO Spring Party 5	13
14	15 SCHOOLS CLOSED	16 1	17 2	18 3	19 4	20
21	22 5	23 1	24 Adams Advantage 2	25 3	26 4	27
28						

» Important Dates

Monday, February 1st
4th gd Cunningham
One-Room School House

Tuesday, February 2nd
PTO Meeting 6:30

Friday, February 12
PTO Spring Party

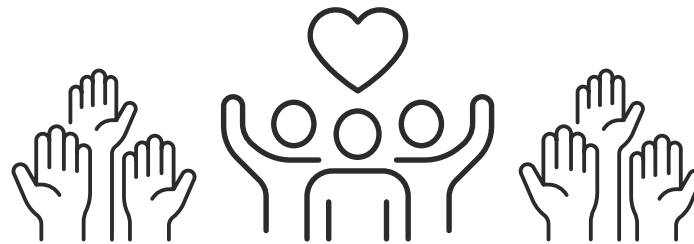
Monday, February 15
Schools Closed

Wednesday, February 24
Adams Advantage

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

Personal Electronic Devices

Cell phones, smart watches, and other personal electronic devices are considered nuisance items if seen or heard during the school day. If students bring a personal electronic device to school, it should be kept in their backpack, locker, or location designated by school staff during the school day. The school is not responsible for damaged, lost, or stolen devices. Please note that it is unlawful, and therefore prohibited on school grounds, to take a picture or record audio or video of another person without their consent.



Adams Volunteers

If you want to be a volunteer at Adams, go to LPS.org and type in “volunteer” in the upper right search box. Fill out the online volunteer form and click “apply” to be a Level 2 volunteer. To become a Level 3 volunteer, you must contact the Adams office after completing the online Level 2 application. Additional information will be requested in order to run a background check to become a Level 3 volunteer.

Level 2 – Can work in the classroom with students, but under direct supervision of the teacher. This includes but is not limited to: room parent, classroom readers and parties, book fair, classroom tasks, back to school checkout, etc.

Level 3 – Can work with students, but may not be under the direct supervision of the teacher. This includes but is not limited to: FIELD TRIPS, helping students in the hall, etc. Please communicate your desire to be a Field Trip Chaperone with your child's teacher regarding their specific field trips. If you plan to attend any field trip(s), you must be a level 3 volunteer prior to the trip date. Applications are good for 3 years.

March 2027

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 PTO Meeting 6:30	3	4	5 Quarter 3 Ends	6
	5	1	2	3	4	
7	8	9	10	11	12	13
	SCHOOLS CLOSED	SCHOOLS CLOSED	SCHOOLS CLOSED	SCHOOLS CLOSED	SCHOOLS CLOSED	
14	15 Quarter 4 Starts	16 PTO Hygiene Drive Starts	17	18	19	20
	5	1	2	3	4	
21	22	23	24	25	26 PTO Bingo Night 6:00	27
	5	1	2	3	4	
28	29	30 PTO Hygiene Drive Ends	31 Adams Advantage			
	5	1	2			

» Important Dates

Tuesday, March 2nd
PTO Meeting 6:30

Friday, March 5th
Quarter 3 Ends

Monday, March 8th -
March 12th
Schools Closed

Monday, March 15th
Quarter 4 Starts

Tuesday, March 16th
PTO Hygiene Drive Starts

Friday, March 26
PTO Bingo Night

Tuesday, March 30
PTO Hygiene Drive Ends

Wednesday, March 31st
Adams Advantage

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

Bullying

If you feel that peers are bullying your child, please contact your child's teacher or the building principal. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- **Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.
- **Hurtful aggressive physical and/or verbal behavior.**

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

Creating Success Through Partnerships

Students are responsible with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Adams Elementary School. All appropriate behaviors are included in Adams three school rules for success. We will work together to help our students to:

- **Be Safe:** We help everyone feel physically and emotionally secure.
- **Be Respectful:** We value and are considerate of everyone.
- **Be Responsible:** We are accountable for all of our actions.

Positive Reinforcement

Adams uses verbal and physical signals to support positive behavior. We draw attention to students following the expected behaviors to encourage everyone and to strengthen the learning environment.

Adams uses "Aviator Tickets" to recognize positive behavior for individual students and groups of students. Students are recognized on a weekly basis for making safe, respectful and responsible choices.

Students are also recognized for positive behavior by earning an Adams WINGS Award. A WINGS award is earned by demonstrating extraordinary character and effort. Students who earn a WINGS award are recognized during the weekly announcements!

W - Working above & beyond

I - Initiative to help others

N - Never giving up

G - Growing in character

S - Striving for excellence

April 2027

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
				3	4	
4	5	6	7	8	9	10
	SCHOOLS CLOSED	PTO Meeting 6:30 pm 5	Field Trip: 4th Grade to National Monument 1	2	3	
11	12	13	14	15	16	17
	4	5	1	2	3	
18	19	20	21	22	23	24
	4	5	1	PTO Color Run 6:00 2	3	
25	26	27	28	29	30	
	4	5	Adams Advantage 1	2	SCHOOLS CLOSED	

» Important Dates

April, Monday 5th
Schools Closed

April, Tuesday 6th
PTO Meeting 6:30

April, Wednesday 7th
Field Trip: 4th grade to
National Monument

April, Thursday 22nd
PTO Color Run

April, Wednesday 28th
Adams Advantage

April, Friday 30th
Schools Closed

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May 2027

Lincoln Public Schools

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 PTO Meeting 6:30	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19 Field Day	20 Last Day of School 5th Grade Recognition	21	22
23	24	25	26	27	28	29
30	31					

» Important Dates

May, Tuesday 4th
PTO Meeting 6:30

May, Wednesday 19
Field Day

May, Thursday 20th
- Last Day of Schools
- 5th Grade Recognition

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

ADAMS Drive.pdf



The traffic circulation around your school has been reviewed by the Lincoln Police Department, Traffic Engineer's Office, and the Lincoln Public Schools. We recommend that this plan be followed by parents around the school for the safety of students walking or being driven to and from school. Your cooperation is greatly appreciated.



BOARD OF EDUCATION

9/25



Lincoln
PUBLIC SCHOOLS

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