



LINCOLN HIGH SCHOOL
STUDENT HANDBOOK

----- 2026-2027 -----

2229 J Street | Lincoln, NE 68510 | 402-436-1301



Lincoln Public Schools

TABLE OF CONTENTS

LPS Student Calendar	3
Graduation Dates	3
School Mission	4
Lincoln High's Four Links	5
Lincoln High's Schoolwide Expectations	6
Lincoln High's Approach to Discipline	7
Restorative Practices	8
Staff Authority	9
Attendance	9
Leaving School and Returning to School During the Day	9
Electronic Policy	10
Electronic Device Logged Infractions	10
District Dress Code	11
Allowable Dress and Grooming	11
Non-Allowable Dress and Grooming	12
Lincoln High School Policies	13
Entrance to the Building	13
Lunch Period	13
Cafeteria Expectations	14
Outside Food & Drink	14
Alcohol & Other Drugs	15
Smoking/Vaping	15
Inappropriate Display of Affection	15
Unacceptable use of Media	15
Lockers	16
IDs	16

Language.....	16
Chromebooks.....	16
Fundraising.....	17
Warning Bell.....	17
Congregating.....	17
After-School Policy.....	17
Lost & Found.....	18
Hanging Up Signs/Posters.....	18
Student Valuables.....	18
Exiting the Building.....	18
Hallway Traffic Plan.....	18
Stairwells.....	19
Lincoln High Counseling.....	20
Health Services.....	21
Transcripts.....	21
Academic Integrity.....	22
Graduation Requirements.....	23
Grades Weighted.....	24
Student Activities.....	26
School Dances.....	32
Media Center.....	33
Parking.....	34
Theatre Etiquette.....	35
Searches of Students and Property.....	35
Non-Discrimination.....	36



For Bilingual Liaisons:

نرجو الإتصال بـ هذه الأرقام إذا كنتم بحاجة إلى خدمات الترجمة للغالب العربية Arabic: 402-436-1715

Russian: Если вам требуются услуги переводчика пожалуйста позвоните по телефону: 402-436-1942

Español: Por favor llame a este número de teléfono si necesita servicios de intérpretes: 402-436-1938

Vietnamese: Xin vui lòng gọi về số này nếu quý vị cần có dịch vụ thông dịch: 402-436-1939

Ukrainian: Будь ласка, зателефонуйте за цим номером, якщо вам потрібні послуги перекладу: 402-436-1786

Karen: ဝံသးစူကီးလိတဲစီနီဂံအဝဲအံဖဲန့မ့လိာ်ဘဉ်ပုကတိကျီးထံတဲအတဲအိဉ်ထွဲမၤစၢ 402-436-1769

LPS STUDENT CALENDAR

JULY 2026

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AUGUST 2026

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SEPTEMBER 2026

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OCTOBER 2026

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NOVEMBER 2026

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DECEMBER 2026

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JANUARY 2027

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MARCH 2027

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APRIL 2027

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MAY 2027

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JUNE 2027

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27	28	29	30			

● First Day for K, 6, & 9th Grades

● All K-12 Students in Session

● Last Day for Students

■ All Schools Not in Session

□ Schools Not in Session (Professional Learning/Planning Day)

➤ Quarter Start Dates

➤ Quarter End Dates

Graduation Dates

Tuesday, May 18, 2027 - Yankee Hill

Wednesday, May 19, 2027 - Independence Academy

Thursday, May 20, 2027 - Bryan Community

At Pinnacle Bank Arena May 21-23, 2027

Fri: LHS | Sat: LNS, LNW, LSE, LNE | Sun: LSW, LSB, EHS

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

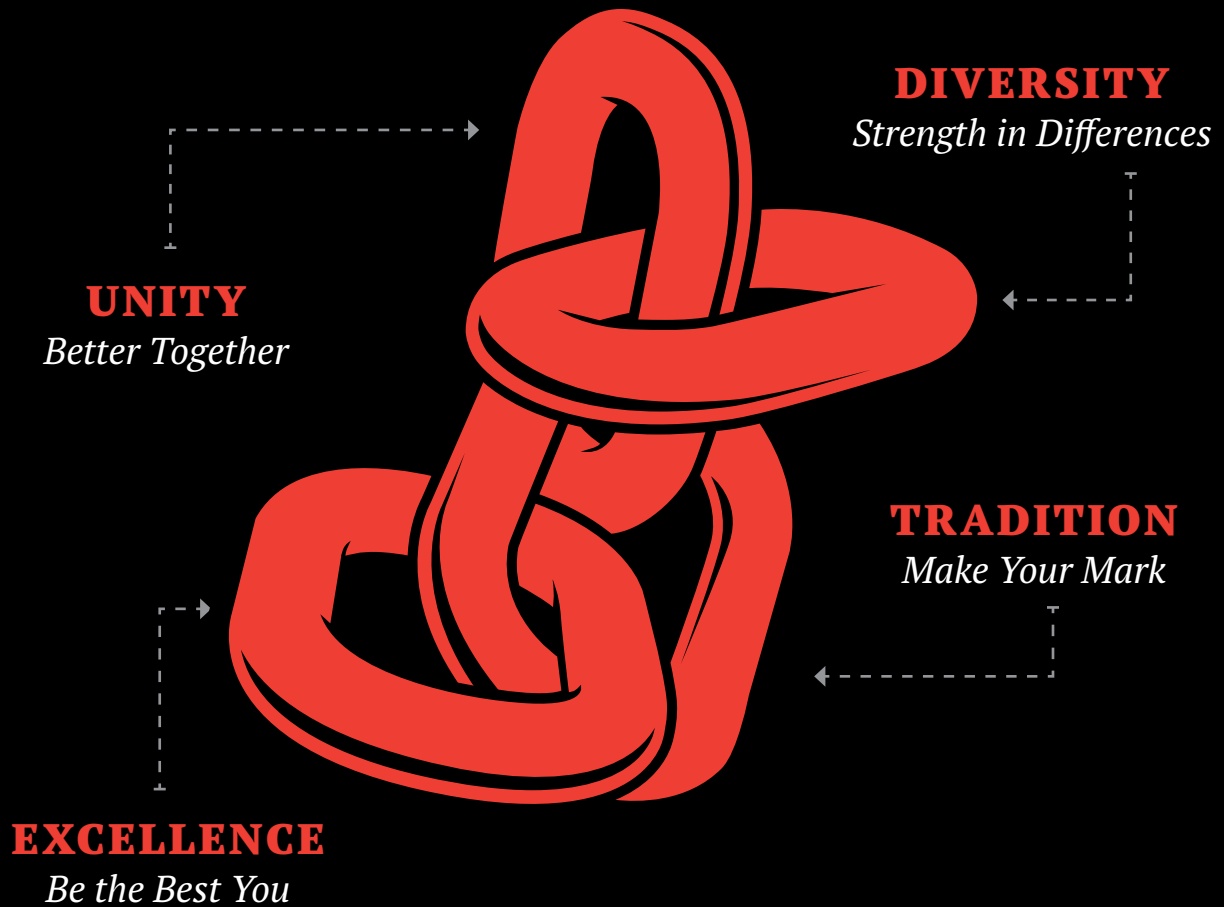
Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student days, or other appropriate calendar or schedule measures.

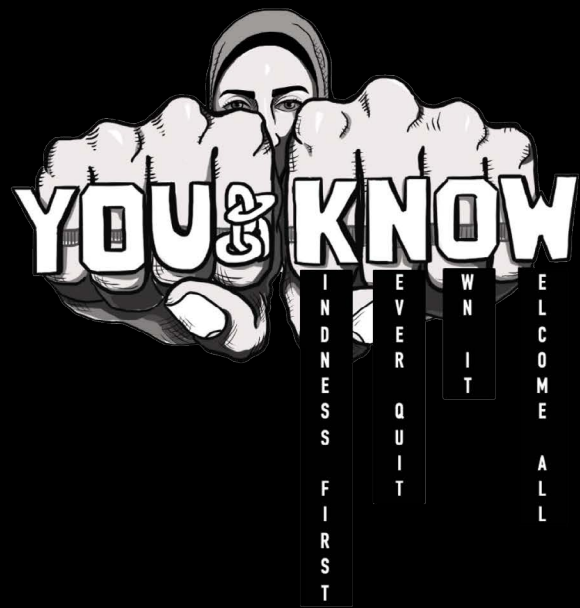


SCHOOL MISSION

At Lincoln High School, our mission is to prepare each student to use multiple perspectives and individual talents to live, learn, and work in a diverse society. Within this mission, we have a commitment to equity. In our commitment to equity, we strive to build awareness, understanding, and to challenge individual, collective, and systemic racism present at LHS and in the world beyond. To require teachers to actionably improve daily classroom practice to create equitable opportunities and outcomes—with student supports—for all students. To change policies and systems that create inequities within our school. You will see evidence of our school mission and our goal of building equity in all facets of our school.

LINCOLN HIGH'S FOUR LINKS





LINCOLN HIGH'S SCHOOLWIDE EXPECTATIONS

K N O W

KINDNESS FIRST

We lead with empathy. We lead with love. We are intentional about building connections and believe that strong relationships are foundational to building a successful school community. Showing care and kindness are prerequisites to teaching and learning.

NEVER QUIT

Growth can only happen when we take risks and persevere. We value grit, resilience, and a growth mindset. We believe in taking advantage of opportunities and recognize that the measure of success is not in the moment but in the change over time. Our attitude and habits demonstrate a desire to achieve at our highest level.

OWN IT

Our academic success starts with us: showing up every day ready to work, and getting the support you need. We recognize, acknowledge, and value the contributions of others in our community and understand that we have a shared responsibility in our community's success. As a restorative community, we engage in restorative practices through conversations, sharing experiences, and taking responsibility.

WELCOME ALL

At Lincoln High, we value everyone, regardless of background, where you come from, what language you speak, how you identify, or with whom you associate. We demonstrate inclusivity by creating a welcoming community, and by ensuring that students are seen in the curriculum, the stories we study, and the perspectives we hear. We strive to make our community a safe and welcoming space for everyone.



LINCOLN HIGH'S APPROACH TO DISCIPLINE

The Lincoln High School community believes that in order to create an environment of high academic achievement, we must collectively commit to building strong relationships with students and their families while involving them in the disciplinary process. We believe in assigning consequences that are logical, developmental, restorative, and effective in reducing the likelihood of recurrence.

The actions we take in response to student misbehavior have enormous implications on school culture, students' social development, and ultimately student achievement. Our approach must have clear actions for behaviors while also allowing for nuance and discretion, as we are working with adolescents who we have been given the opportunity to help grow and develop. Our policies seek to achieve the following:

- ▶ Create a shared responsibility of student discipline
- ▶ See parents/guardians as allies and partners
- ▶ Seek consequences that maximize student time in class
- ▶ Outline consequences that repair harm as opposed to punish
- ▶ Use every incident as a learning opportunity

RESTORATIVE PRACTICES

At Lincoln High, we strive to be a community that leads and responds using restorative practices. The fundamental premise of restorative practices is that people are happier, more cooperative and productive, and more likely to make positive changes when those in positions of authority do things with them, rather than to them or for them. These practices can be seen in our routines, our language, and our response to discipline.

- ▶ **Connection Circles:** A basic premise of restorative practices is that many of young adults' struggles academically and socially are a direct consequence of the overall loss of connectedness in our society. Connection Circles are a step toward building these connections in a classroom where students circle up, share about themselves, and listen to others. As a consequence of fostering relationships and a sense of belonging, academic performance flourishes too.

Connection is the energy that is created between people when they feel seen, heard, and valued—when they can give and receive without judgment.

- ▶ **Restorative Language:** When speaking to students, we strive to use language that communicates care. Using affective language where we express our feelings and how one's actions impact themselves and others, we foster relationships while also using each interaction as a growth opportunity.

One of the greatest predictors of academic success is the student's perception of "Does the teacher like me?"

- ▶ **Restorative Conversations:** At Lincoln High, we believe that conflict is an opportunity for growth and that relationships are built and developed through sharing, listening, and understanding the perspective of others. Whether it's between adults and students or student to student, we believe in the power of working to restore what has been damaged by sitting down and having a dialogue.

One of the most sincere forms of respect is listening to what the other has to say.

STAFF AUTHORITY

All LHS staff have authority and responsibility to respectfully warn and correct students anywhere in the building, on the school grounds, or at school sponsored functions for misconduct. Students are expected to show respect and cooperation to staff members dealing with problem situations.

ATTENDANCE

Students are expected to be in class on time every day every period, unless the office is notified by the parent/guardian that the student will be absent from school. Tardies and excessive absences affect student achievement. On the day of an absence, the parent/guardian should call the Attendance Office (402-436-1301). This number is operational 24 hours 7 days a week. If the school has not been notified as to the reason why a student was absent within two school days, the absence is considered a truancy. Tardies and excessive absences may result in the following consequences: detention, parent/guardian conferences, in-school suspension/out of school suspension, district office referral and county attorney referral. Students involved in extracurricular activities are expected to attend all scheduled class periods in order to participate in a practice or contest that day. Exception: medical appointments, school/ activity business, and prearranged approved absences.

Leaving School and Returning to School During the Day

Students needing to check out of school (doctor, dental, etc.) during the school day should:

- ▶ Always have permission from the office in order to leave school for any reason.
- ▶ Have the parent/guardian call the Attendance Office or bring a written note to the office before going to their first class.
- ▶ In emergencies, come to the Attendance Office to make arrangements.
- ▶ Return signed appointment slips to the Attendance Office.
- ▶ Any time students return during the school day, they should check in at the Attendance Office before going to class
- ▶ 9th and 10th grade students leaving during lunch must be checked out and accompanied by a parent off campus.

ELECTRONIC POLICY

Nebraska has enacted a law, LB 140, prohibiting the use of cell phones and other electronic communication devices by students in K-12 public schools during school hours and at school functions starting with the 2025-2026 school year. This law aims to minimize distractions and promote academic focus. The law requires school districts to implement policies reflecting this ban, with exceptions for educational purposes, emergencies, and specific health or special education needs.

Per Nebraska Law, all personal electronic devices are expected to be powered off and put away during the instructional period (this includes cell phones, smart watches, earbuds, etc.). Personal electronic devices should not be visible or used in class. Not visible means the phone can be on the student's person, as long as the student is not using the device. Students may use their personal electronic devices before and after school, between classes, and during lunch.

If a student is accessing a personal electronic device during the instructional period, then the following sequence of consequences will be applied. Compliance at any step will prevent movement to the next step.

- ▶ **Step 1:** The teacher will ask the student to put their personal electronic device in the designated storage location in the classroom.
- ▶ **Step 2:** The teacher will contact the office and the device will be collected and held in the main office (or designated location) for the remainder of the day and logged as an electronic device infraction (Regulation 5420.4). If the student refuses to turn over the device, they will be removed from the classroom and escorted to the office or designated problem-solving location.

Electronic Device Logged Infractions

- ▶ **1st Offense:** Returned to the student at the end of the school day. Offense logged.
- ▶ **2nd Offense:** Returned to the student at the end of the school day. Offense logged. Parent/guardian notified.
- ▶ **3rd Offense:** Return to the student at the end of the school day and a building-level in-school corrective plan developed. Parent/guardian notified. Offense logged.

- ▶ **4th offense +:** Your student received their fourth or more electronic device infraction this semester/term. They will be able to pick up their device after school. The student will need to meet with their administrator and turn their electronic device in each morning at the main office for the remainder of the semester/term.

If a student is accessing a personal electronic device in the hallway during the instructional period, the student will be returned to their classroom and asked to put their device in the classroom holder.

DISTRICT DRESS CODE

Clothing must be appropriate for school settings in order to provide a safe and orderly environment for all students to learn. The responsibility for the dress and grooming of a student rests primarily with the student and their parents or guardians, although, the school administration maintains the right to determine the appropriateness or suitability of any student attire.

Allowable Dress and Grooming

- ▶ Students must wear clothing including both a shirt with pants or skirt, or the equivalent and shoes.
- ▶ Shirts and dresses must have fabric in the front, back, and on the sides. Fabric covering all private parts must not be see through.
- ▶ Clothing must cover undergarments and all private parts.- All tops must have straps- All tops must meet the top of the pants- Wearing pants below the waistline is not allowed.
- ▶ Clothing must be suitable for all scheduled classroom activities including physical education, science labs, wood shop, and other activities where unique hazards exist.
- ▶ Head wear is allowable as long as it follows other areas of the dress code and the student is easily identifiable.
- ▶ Specialized courses may require specialized attire, such as sports uniforms or safety gear.

Non-Allowable Dress and Grooming

- ▶ Clothing may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- ▶ Students may wear hoodies, but the hoods may not conceal the face. Considerations will be made for students who wear special clothing as required by religious beliefs, disability, or convey a particular message protected by law.
- ▶ Dressing, grooming, or engaging in speech that is lewd or indecent, vulgar, or plainly offensive.
- ▶ Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected groups.
- ▶ Clothing, including gang identifiers, must not threaten the health or safety of any other student or staff (examples include bandanas, gang signs).
- ▶ If the student's attire or grooming threatens the health or safety of any other person, then discipline for dress or grooming violations should be consistent with discipline policies for similar violations.
- ▶ Clothing with words, pictures, or phrases that depicts violence or intimidation may not be worn (examples include images of guns, knives and any other items generally considered to be a weapon).

STUDENTS WHO ARE IN VIOLATION OF THE SCHOOL DRESS CODE WILL:

1. Be educated on the reason this clothing is not allowed in a school setting, and when possible be given the opportunity to remove the item(s).
2. Be given the opportunity to change into school issued clothing in order to find items that are appropriate to wear.
3. When the first two are not viable options, the student's parent will be contacted to bring appropriate clothing for the student to change into.
4. Repeated violations could result in school consequences.
5. Students will not be allowed to return to classes until they are in compliance with the school dress code.

LINCOLN HIGH SCHOOL POLICIES

Entrance to the Building

The main entrance of Lincoln High is Door #1. Building hours are 6:30 a.m. to 4:00 p.m. Students will enter through Door #1 (North, main entrance) and Door #35 (South entrance) before school. Students must have their LPS Student ID to swipe into the building daily. Students are expected to be at their after school activities, in designated areas or exiting the building five minutes after the end of their school day. No other entrances will be open prior to or during the school day. In order to maintain a secure building, it is strictly prohibited for any student to grant access into the building to any known or unknown person from the outside. This includes propping or leaving a door open. Students violating this expectation may be subject to disciplinary action.

Lunch Period

All students have one lunch period. School Board policy allows juniors and seniors to leave campus during lunch. Freshmen and sophomores must stay on campus during lunch. Food items are to be eaten in the designated areas only.

- ▶ No visitors are allowed to eat lunch with students in the building.
- ▶ All food is to be eaten only in the cafeteria or outdoor eating area (when open) during lunch.
- ▶ Each student will be assigned one lunch period.
- ▶ Freshmen and sophomore students must remain on campus for lunch.
- ▶ Students in 11th and 12th grade have permission to leave for lunch per board policy. If you have special concerns about your child leaving during lunch, please visit with your student's administrator.
- ▶ Parents/guardians or administrators have the right to rescind this permission any time.
- ▶ Students in grades 11 and 12 must show their student ID badge when leaving and upon returning to school.

Cafeteria Expectations

ENTRY

All 9th and 10th graders are required to eat on-campus for lunch.

- ▶ Students enter the cafeteria through the doors on the west side.
- ▶ Students must display their ID when going through the lunch line.

DURING LUNCH

- ▶ All students must be seated during lunch. Students are not allowed to walk around and move from table to table.
- ▶ Accidents happen. Students should report any spills that may occur so a staff member can assist the student in the cleanup.

EXIT

- ▶ Students should stay seated until a staff member dismisses them over the loudspeaker.
- ▶ Students should dispose of any garbage and recycling, and stack their trays in a designated area.

CONSEQUENCES FOR NOT BEHAVING APPROPRIATELY IN THE CAFETERIA:

- ▶ Student may be required to perform lunch duty for one or more days.
- ▶ Student may be banned from the cafeteria for one or more days.
- ▶ Repeated or excessive misbehavior may result in a suspension.

Outside Food & Drink

Outside food and drink items are to be consumed in designated eating areas only. No outside food or drink items are to be consumed in the classrooms. Outside food and drink items are NOT to be stored in lockers.

Alcohol & Other Drugs

Engaging in the selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, imitation controlled substance, e-cigarette vapor products, inhalant or being under the influence of any of the above; or possession of drug paraphernalia.

Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law. For school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Smoking/Vaping

The Board of Education policy prohibits the possession and/or use of tobacco, vaping devices and E-cigarettes on Lincoln Public Schools property or at any activity connected to Lincoln Public Schools. Students who violate this policy will be subject to a suspension, with the possibility of additional consequences based on the situation and the student's previous disciplinary history. Any lighters, tobacco products, vaporizers or other items that violate school rules will be confiscated and may only be retrieved by the student's guardian, regardless of the student's age. Students participating in Lincoln High Athletic/Activities are held to an additional standard and must adhere to the Code of Conduct for Extra Curricular Activities.

Inappropriate Display of Affection

Public displays of affection deemed inappropriate by public standards, lewd or inappropriate affection – kissing, touching, sustained hugging, contact of a sexual nature will not be tolerated. Violation of this rule may result in the following disciplinary actions: detention, parent/guardian conference, in-school suspension/out of school suspension, district office referral.

Unacceptable use of Media

Students are prohibited from using personal or school video documentation devices for the purpose of recording behavior such as illegal activities, immoral or pornographic activities, activities which invade the privacy of others, or activities which violate Board or school policies or procedures. The use of social media that negatively impacts the school day will be dealt with as serious school rule violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

Lockers

All students are encouraged to check out a locker. Locker use is for students to securely store their possessions. Students will also be given a gym locker. Students must lock their valuables (including money, cell phones, wallets, etc.) during Physical Education classes. As property of the Lincoln Public Schools, lockers are accessible to Lincoln High staff members as necessary. Students are responsible for the contents of their lockers. Lincoln High School is not responsible for thefts. Students may personalize their lockers with appropriate materials which honor the worth and dignity of every human being. Appropriate materials are NOT profane, abusive, indecent or derogatory toward a group or individual based upon race, gender, national origin or religion. All decorations must be removable without causing any damage to the locker. Writing on the inside or outside of the locker is not allowed. Students must use school issued padlocks for all lockers. Outside locks will be cut off at the student's expense.

IDs

Students are expected to identify themselves when asked to do so by any school official. High school students will be required to have in their possession and display when requested official Lincoln Public Schools student identification cards while on school premises and at school activities at all times during the school day. At any time outside the school day, students shall be required to show Lincoln Public Schools student identification upon request of a staff member or as required by building rules while on school grounds or at school activities. The identification badges will include a picture of the student, full name and school attending. Students without their student identification cards for the day will need a temporary student identification badge.

Language

Students should use language that is appropriate for the school environment. This includes refraining from the use of profanity as well as language that is crude, vulgar, or potentially offensive to other community members. Students should also be mindful of the volume and tone of their words, keeping in mind that how their language is received is often based not on what you say, but how you say it.

Chromebooks

Students should bring their Chromebooks to school every day, fully charged. Students should also adhere to the school's technology policy and refrain from inappropriate use of their technology.

Fundraising

All fundraising for clubs and/or activities of the Lincoln Public Schools shall be within the policies of the Board of Education. All fundraisers must be approved by the AP at least two weeks prior to the starting date. In general, fundraising projects must provide something of value for the person who donates to the fund. Students participating in fundraising through their club or organization are responsible for the total amount of the items they sell or check out. Items or the value of those items will be billed to the students. Payment or returned items will be required.

LPS POLICY PROHIBITS SELLING RAFFLES AND GAMES OF CHANCE. Members of each club and/or activity should plan their projects in advance, working cooperatively with their staff sponsor.

Warning Bell

Students have six minutes between classes. When there are two minutes remaining in the passing period, the warning bell will sound. At this point, all students should be walking to their classes. No students should be standing around conversing once this warning bell has sounded.

Congregating

Our hallways are often very crowded. Students should not sit on stairwells or congregate in high traffic areas such as:

- ▶ On or near the stairs
- ▶ Near doorways
- ▶ In the middle of the hallway

After-School Policy

Within 10 minutes after the final bell students are required to report to a supervised area such as sponsored activities, study hall, or the weight room. All other students will be required to exit the school building. Students who are outside but on school property must continue to follow the schoolwide expectations. Failure to do so may result in the student being asked to leave school property.

Lost & Found

A lost and found department is maintained in the Associate Principal's (AP) Office, Room 200. Students finding items should take them to campus security. Lost items are tagged and kept for 30 days and then given to local agencies.

Hanging Up Signs/Posters

Any group wishing to display posters or other informational material must have approval from the AP Office. These materials will be stamped for approval. If materials are displayed without approval, they will be taken down immediately. Materials posted for display should only be placed on brick and not any other part of the wall, using an adhesive that is strong enough to hold.

Student Valuables

Lincoln Public Schools does not provide insurance for personal items. Please do not bring large amounts of money or other valuable items to school. Lincoln High School or Lincoln Public Schools is not responsible for lost or stolen articles.

Exiting the Building

Students who exit the building, must have parent permission communicated in writing or via phone to school personnel. If a student exits the building without permission and attempts to return, they will be subject to a search, parent contact, and possible disciplinary action such as detention/time owed, ISS, or Saturday School.

Hallway Traffic Plan

Many of the main hallways running North & South will be one way (see map below). Students should map out their routes to each of their classes. While sometimes the route may not be the most efficient one in terms of distance, it will be the most efficient in terms of time (best traffic flow).

MAIN (NORTH) BUILDING:

- ▶ The West Hallway will be **one-way traffic** going South.
- ▶ The East Hallway will be **one-way traffic** going North.
- ▶ All hallways that run east/west will be **two-way traffic**.

HALLS CONNECTING JOHNSON HALL TO SOUTH BUILDING

- ▶ Weight Room Hall: **one-way traffic** going North.
- ▶ Locker Room Hall: **one-way traffic** going South.

SOUTH BUILDING

- ▶ The halls running north/south in South Building will all be **two-way traffic**.

ONE-WAY TRAFFIC

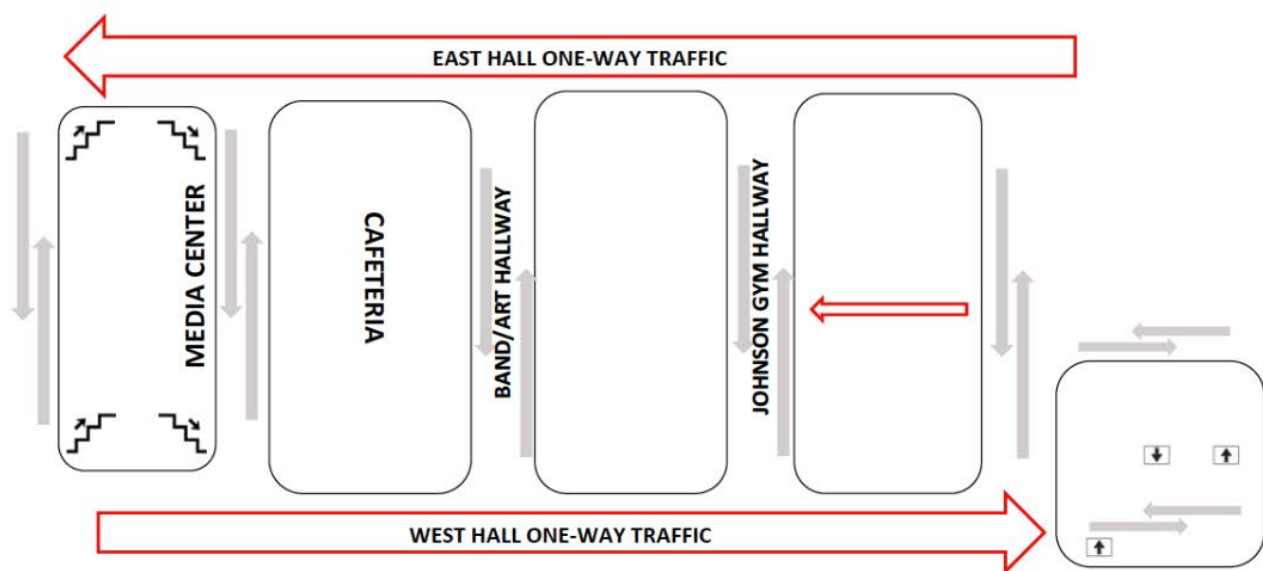
- ▶ One-way traffic patterns apply during morning arrival, passing periods, lunchtime, and dismissal. The purpose of one-way traffic is to create the most efficient and safest traffic pattern for students when transitioning to class. During class time, if a student is in the hallway (e.g., going to the office), the student may take the shortest route regardless of traffic pattern, as the hallway should be nearly vacant.

STAY TO YOUR RIGHT

- ▶ In hallways that are two-way traffic, students must walk on the right side of the hallway. This will minimize collisions and create the most efficient flow.

Stairwells

All stairwells are two-way, but students must follow the signs to know which side of the stairwell to walk on to ensure smooth traffic flow.



Lincoln High Counseling

COUNSELORS

To find your student's counselor, go to the [Lincoln High Admin/Counselor pairings document](#).

COUNSELOR DUTIES:

- ▶ Academic Program Planning (registration, 5-year plans, credit earned, etc)
- ▶ Respond to immediate personal, social, and educational crises of students
- ▶ Respond to administration, staff, and parents as consultants in emergency student issues
- ▶ Serve as academic advisors
- ▶ Write letters of recommendation and help with admission to post-secondary institutions (college, technical/community college, university, etc.)
- ▶ Inform about and help interpret testing information
- ▶ Deal with personal and social adjustment issues

MENTAL HEALTH SERVICES

At Lincoln High, we recognize that there are many factors and situations that can make learning more difficult for students. Our Lincoln High Counseling Team is knowledgeable about these barriers and works with students, families, other school staff, and community agencies to identify resources and strategies to help solve problems. This may include:

- ▶ Connecting families to assistance for food, clothing, or housing needs
- ▶ [Providing referrals](#) to medical and mental health providers
- ▶ Meeting with students who are unable to focus in the classroom due to a difficulty or crisis
- ▶ Checking in on students who need support during challenging times
- ▶ Collaborating with parents, teachers, staff, and community providers around individual student needs while at school

Our counseling team consists of school counselors and social workers. School counselors are professional school advocates who provide support that addresses academic, career,

and personal/social development. School social workers are licensed mental health professionals.

You can connect with your Lincoln High School Counseling Team by email through the staff directory or by stopping in to the Counseling Center. All students must have a pass and are asked to check in upon entering the Counseling Center and to check out when leaving. If you need support in any way, our Counseling Team looks forward to talking more with you!

Health Services

The Health Office staff provides health counseling, administers first-aid for injury or emergency situations, and assists students requiring medication/treatment. All students are required to check in upon entering the Health Office and to check out when leaving. Students must have a pass when traveling to and from the Health Office. Medication given at school must have parent/guardian written consent prior to administration. Also a physician's (or other licensed prescriber's) authorization is required for medication to be given at school for all prescription and over-the-counter medication. The prescriber's authorization may be on the pharmacy label attached to the bottle, or in the case of over-the-counter products, by a separate prescription provided to the health office. Any student injured during the instructional day in the school building or on the schools' grounds must report to the Health Office so first aid can be provided. If the injury is more severe, the nurse will be notified to go to the student and an assessment will be made before the student is moved. Families will be notified of serious injuries. Acetaminophen and ibuprofen may be provided to students in the Health Office after written parent/guardian consent is received in the Health Office. Written parent/guardian consent is good for the current school year and must be renewed every year. Formulary consent forms are available in the Health Office. If you have any questions, please contact the school nurse with any questions at 402-436-1301 opt. 7

Transcripts

Parents/guardians of current Lincoln High students must have completed annual online verification or a census form to request a transcript. The question: "I grant permission for educational information contained in the school's files and records to be released to post-high school educational institutions" must be checked yes to complete the online transcript form. Most colleges or universities require the transcript to be sent directly by Lincoln High School. Transcripts are available to students for scholarships and colleges who indicate the high school does not have to send them directly. Current Students and graduates of less than one year may find information and links to online request forms on the Lincoln High Counseling Center website at home.lps.org/lhscounseling/forms/transcripts. Graduates of more than one year must request their transcripts from the LPS Student Services Office.

Academic Integrity

Lincoln High students are expected to be honest and truthful in presenting their work.

CHEATING

The following actions are considered cheating and are not acceptable when submitting assignments or assessments for class credit:

- ▶ Copying from someone else's work on a test, quiz, or assignment
- ▶ Allowing another student to copy your work
- ▶ Completing work for another student
- ▶ Presenting materials on any assignment or test as your own work when it is the work of another person or source
- ▶ Passing answers from a quiz or test to another student in the same class or another class

PLAGIARISM

Plagiarism is a serious form of cheating. It is not acceptable to use material (words, ideas, images, or data) from a website, book, periodical, or other resource without properly giving credit to the source.

The following actions are considered plagiarism and are therefore unacceptable:

- ▶ Using the words and/or research of any author or source without the proper use of quotation marks, footnotes, and a Works Cited page (ask your teacher what form or citation/documentation is required on a particular assignment)
- ▶ Cutting or pasting passages from a website or other source into the text of your own writing and representing it as your own original work
- ▶ Copying words from a print source and representing it as your own
- ▶ Closely paraphrasing or revising the words from any source as a form of less obvious copying
- ▶ Purchasing, downloading, or borrowing papers or other assignments from the internet, by mail, or another student or resource

If a student is caught cheating or plagiarizing:

1. Students will receive due process. The teacher has a private conversation with the student to explain what he/she observed and to get the student's perspective about what the student did. The teacher uses professional judgment to determine if he/she believes the student was cheating. If the teacher determines the student was cheating, the teacher must write a discipline referral.
2. Teacher calls home and informs parents.
3. Administrator will meet with the student to process the referral.
4. Administrator will assign appropriate consequences.
5. Students will be expected to complete the original assignment or an alternative assignment/form of the assessment, for full credit, at a time decided upon by the teacher or administrator. In addition, the student will complete the "Cheating/Plagiarism Assignment and Goal Setting" worksheet and review the responses to the questions with an administrator.
6. In the case of multiple events, additional and more severe consequences will follow.

Graduation Requirements

GRADES AND GRADING

Grade reports are issued at the end of each nine-week period. The nine-week grades are primarily for information and are not recorded as part of the permanent record. Grades for quarter classes are final grades. Grades indicate the student's standing at the time of the report. Final semester grades are recorded on the permanent record.

Letter Grade	Non Weighted	Weighted
A	4.0	5.0
B+	3.5	4.5
B	3.0	4.0
C+	2.5	3.5
C	2.0	3.0
D+	1.5	1.5
D+	1.5	1.5
D	1.0 passing	1.0
F	0.0 failing	0.0

DISTRICT WIDE GRADING SCALE

Letter Grade	Percentage
A	90-100
B+	85-89
B	80-84
C+	75-79
C	70-74
D+	65-69
D+	60-64
D	60-64
F	59 or below

PARENTVUE

This application allows adults with educational rights to view their student's grades and attendance in a real time atmosphere. By using credentials issued you by the District and accepting the User Authorization Policy, you will be able to view your student's current information. If you do not have credentials, please contact the main office for directions.

SATISFACTORY-UNSATISFACTORY (PASS/FAIL)

The mark of S (satisfactory) and U (unsatisfactory) may be used instead of the usual four-point scale under the following conditions: Secondary students may elect to have part of their work evaluated with a mark of S (satisfactory) or U (unsatisfactory) as follows:

1. Requests for S/U marks which are approved in writing by the student's counselor and parent and filed in the school office by the beginning of the 12th week of the semester shall be honored. (The request forms shall indicate that some colleges and universities might not accept credits marked satisfactory)
2. Requests for marks to be reversed from S/U to A-F shall be honored any time during the current grading period.
3. Each individual shall be limited to elect an S/U mark for ten credit points of course work in any one semester and to thirty credit points of course work in grades nine through twelve.
4. Pass/Fail grades will not count toward core course requirements.

WITHDRAWING FROM CLASS

A student may withdraw from a 9th-12th grade semester or quarter class during weeks one through three without notation. If a student withdraws during weeks four through 11 of a semester class (weeks four through five in a quarter class), a "W" will be placed on the student record. If a student withdraws during weeks 12 through 18 of a semester class (weeks six through nine in a quarter class) an "F" will be placed on the student record unless approval is granted for either a "W" or an "INC" to be placed on the student record. Approval is granted by the principal or her/his designee.

GRADES WEIGHTED

Weighted grades are given for designated district-wide high school courses. Courses which offer weighted grades are selected by a district committee and reviewed yearly. More information on weighted grades and graduation requirements is available in the counseling center.

GRADUATION DEMONSTRATION REQUIREMENTS

The Lincoln Board of Education adopted graduation demonstration requirements to ensure that all students who graduate from high school are skilled in reading, writing, and math. A graduation demonstration is evidence that a student has reached an expected level of achievement; the evidence of reaching that expected level may be test scores and/or coursework. The counseling center has more information about graduation requirements.

HONOR ROLL

In order to qualify for the Honor Roll, a student must have earned 25 hours with a GPA of 3.50 or higher. Courses taken for marks of S and U shall not be included when computing honor roll. Students meeting the requirements for Honor Roll are recognized at an Honors Convocation and a certificate is awarded to each honoree.

A student's final cumulative GPA will be used to determine the level of honor on a student's high school transcript, diploma, and for academic recognition at commencement exercises. The following three levels of academic honors will be used:

- ▶ **CUM LAUDE “with distinction”:** Students with cumulative GPA of 3.750 to 3.999 on a 4.00 weighted scale.
- ▶ **MAGNA CUM LAUDE “with great distinction”:** Students with cumulative GPA of 4.000 to 4.249 on a 4.00 weighted scale.
- ▶ **SUMMA CUM LAUDE “with highest distinction”:** Students with cumulative GPA of 4.250 and above on a 4.00 weighted scale.

Honors will be determined following the second to last semester of high school, and the student is required to graduate by the end of the next semester. The District will provide documentation for identification of students in the top half of the class if requested.

- ▶ The weighted GPA will be used to calculate all academic honors.
- ▶ This model will replace the practice of using class rank on all official LPS documents
- ▶ In the event that a miscalculation occurs honors may be awarded after the fact, but honors mistakenly awarded will not be retracted.

NATIONAL HONOR SOCIETY

This national organization honors outstanding senior students who excel in scholarship, leadership, citizenship, and service to the school. To be considered for election, a student must have completed 150 credit hours in grades 9-11 (75 in NCAA Core Curriculum) and have a GPA of 3.5 or higher at the end of the junior year. Selection is made by a committee of faculty members on the basis of the student's overall record.

ACADEMIC LETTER

To earn an academic letter, a student must have earned 25 hours credit in both semesters of the previous year with a GPA of 4.0 (weighted) or higher.

INDEPENDENT STUDY

All students planning to take Independent Student must complete a contract for Independent Study. The contracts must be submitted for approval prior to the end of the fourth week of the semester. The forms and procedures for Independent Study are available in the AP Office.

MAKE-UP WORK

For all absences students must take the initiative to make up for missed schoolwork. Teachers will allow adequate time to make up work. The school staff accepts the responsibility to help students make up work in connection with absences. Make-up work may be requested through the AP Office for extended absences.

Student Activities

Lincoln High School conducts a program of student activities which supplement and enhance the instructional program and which provide opportunities for students in areas where they have special talents or interests. Research shows a strong relationship between success in school activities and success later in life. Lincoln Public Schools and Lincoln High School guidelines, policies and rules are strictly enforced while students are participating in or attending an extra-curricular activity.

LPS DISTRICT-WIDE EXTRA CURRICULAR (ATHLETIC/ACTIVITIES) CODE OF CONDUCT

Refer to Policies 6700 and 6740 at [LPS.org/about/policies/documents/6000/6740.pdf](https://lps.org/about/policies/documents/6000/6740.pdf)

Purpose of the Code of Conduct

Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the School District's policies, procedures and rules.

Scope of the Code of Conduct

The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include, but are not limited to: all activities identified in policy 6700, intramurals and other school-sponsored organizations and activities or those designated as such by the Associate Superintendent for Teaching and Learning. The Code of Conduct also applies to participation in school-sponsored activities such as school dances.

A participant means a student who participates in, has participated in or will participate in an extracurricular activity.

- ▶ **When:** The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the timeframe which begins with the official starting day of the fall sport season or activity established by the NSAA and extends to the last day of the spring sport or activity season established by the NSAA, if any, whether or not the student is a participant in an activity at the time of such conduct. The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if a student in a Career and Technical Student Organization plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.
- ▶ **Where:** The Code of Conduct rules apply regardless of whether the conduct occurs on or off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or

expelled shall not be permitted to participate in activities during the period of the suspension or expulsion and may also receive an extended activity suspension. Refer to Policy 6740.

Consequences

Refer to Regulation 6740.2.

Students who violate the Code of Conduct or coach or sponsor rules or regulations may be disciplined by suspension for up to one calendar year from the date of the finding or violation.

ALCOHOL, TOBACCO AND DRUG VIOLATION CONSEQUENCES

First Offense

- ▶ Self-Report: The student will be ineligible for 14 calendar days of interscholastic competition/performances with a minimum of the next two competitions/performance dates. During the suspension, the student must schedule a meeting with the school's School Community Intervention Program (SCIP) coordinator and complete an assigned drug education course.
- ▶ Non-Report: The student will be ineligible for 21 calendar days of interscholastic competition/performances with a minimum of the next three competitions/performance dates. During the suspension, the student must schedule a meeting with the school's SCIP coordinator and complete an assigned drug education course.

Second Offense

- ▶ Self-Report: The student will be ineligible for 28 calendar days of interscholastic competition/performances with a minimum of the next four competitions/performances dates.
- ▶ Non-Report: The student will be ineligible for 42 calendar days of interscholastic competition/performances with a minimum of the next six competitions/performances dates.

Next Offense

- ▶ The student will be ineligible to participate for one calendar year. If an additional violation occurs within that suspension year, suspension dates will be adjusted and based on that subsequent violation showing one calendar year from that last violation.

Procedures for Suspension

Refer to Regulation 6740.1 at [LPS.org/about/policies/documents/6000/6740-1.pdf](https://lps.org/about/policies/documents/6000/6740-1.pdf).

Students may be suspended by the principal or his/her designee from practices or participation in interscholastic competition or participation in co-curricular activities for violation of rules and standards of behavior adopted by the Lincoln Board of Education or the administrative staff of the school.

ATTENDANCE

Board Regulation 6720.3 regarding attendance days of activities **School Attendance on Days of Scheduled Activities**. Students are required to attend regularly scheduled classes on the day they participate in a student activity. They may be excused from class to participate in the student activity or they may be excused from class for reasons consistent with District policy and regulation except that students who are absent due to illness may not participate. Unless specifically excused for an activity or other reasons consistent with District policy and regulation, students are required to attend regularly scheduled classes on the day they participate.

ACTIVITY FUND

Lincoln High School maintains an Activity Fund by which it will account for the receipts and expenditures involved in the Activity Program. Accounting is done according to procedures established by the Office of Business Affairs.

DEPOSITS

All receipts collected for an activity from any source must be deposited in the appropriate activity account by the sponsor through the bookkeeper. The bookkeeper will post the amount to the proper account and deposit the receipts in the bank, then issue the sponsor a receipt.

DISBURSEMENTS

All requests for money will require a requisition signed by the activity sponsor and approved by the administration.

ACTIVITIES

- | | | |
|----------------|--------------------------|-------------------|
| ▶ Dance | ▶ Vocal and Instrumental | ▶ Play Production |
| ▶ Cheerleaders | ▶ Music | ▶ Debate |
| ▶ Flag Corps | ▶ Speech | ▶ Journalism |

CLUBS: An updated list is available on the [Lincoln High website](#).

ATHLETICS

	Fall Sports	Winter Sports	Spring Sports
Men	Cross Country Tennis Football	Basketball Bowling Swimming/Diving Unified Bowling Wrestling	Baseball Golf Soccer Track Unified Track
Women	Cross Country Volleyball Golf Softball	Basketball Bowling Swimming/Diving Unified Bowling Wrestling	Soccer Tennis Track Unified Track

SPORTS SCHEDULES

There is a link to our school website on the Lincoln High website at heartlandathleticconference.org.

ATHLETIC TRANSPORTATION

Lincoln High School athletes who are transported out of town for athletic contests are to travel to and from the events on school-provided transportation. It is necessary, for local events, for athletes to provide their own transportation to the site of the contest. Team members travel to and from out-of-town events as a unit. Parents or guardians may submit a written request to have parents personally pick up their student-athlete following a contest.

NSAA MINIMUM REQUIREMENTS FOR ATHLETIC ELIGIBILITY

Student athletes are subject to all rules of the Nebraska School Activities Association and the Lincoln Public Schools that affect their opportunity to participate in the athletic program at Lincoln High School. Any questions may be referred to the Athletic Office.

1. Student must be an undergraduate.
2. Student must be enrolled in at least 25 hours per week and regular in attendance.
3. Student must be enrolled in some high school on or before the 11th school day of the current semester.
4. Student is ineligible if 19 years of age before August 1 of current school year.

5. If a student reaches age 15 prior to August 1 and is in the seventh or eighth grade, the student may be eligible for competition in the high school program, but would no longer be eligible in his/her middle school program.
6. After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school attendance.
7. Student must have been enrolled in school the immediate preceding semester.
8. Student must have received 20 semester hours of credit from the immediate preceding semester.
9. Once the season of a sport begins, a student shall compete only in athletic contests/meets in that sport, which are scheduled by his/her school. Any other competition will render the student ineligible for the remainder of the season in that sport.
10. A student shall not participate in sports camps or clinics during the season of a sport in which he/she is involved, either as an individual or as a member of a team.
11. A student shall not participate on an all-star team while a high school undergraduate.
12. A student shall be ineligible to represent a school in interscholastic competition at the varsity level if the school is located in a school district other than the district in which his/her parents/guardians maintain their domicile. (Check with school administrator for an interpretation of rules if the school district where parents/guardians reside has no high school or if there are two or more high schools in a district.)
13. A student is ineligible if his/her parents have changed their domicile to another school district and the student has remained in former school, which is in a different school district. (EXCEPTION: If parents have moved after school has started, the student will be eligible to compete for the remainder of the school year, or if parents have moved during the summer which immediately precedes the school year and the student is in grade twelve and has attended the high school for two or more years, the student is eligible for that school year in the school district from which the parents moved.)
14. Guardianship does not fulfill the definition of a parent. If a guardian has been appointed for a student, the student is eligible in the school district where his/her natural parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Board of Control for their review and a ruling.
15. A student shall not participate in a contest under an assumed name.
16. A student must maintain his/her amateur status.

17. A student who transfers from one high school to another within the same district without an accompanying change in domicile by his/her parents becomes ineligible for interscholastic varsity competition for a period of ninety school days.
18. A ninth grade student who makes a high school varsity squad has her/his eligibility credited to that high school and any subsequent change in enrollment or change to another school may result in the student becoming ineligible for ninety school days.

PHYSICAL EXAMINATION AND PARENT'S CONSENT/ATHLETICS

The Nebraska School Activities Association and the Lincoln Public Schools Board of Education requires each student who participates in any phase of the athletic program to have her/his parent's consent, an annual physical examination and an emergency information report. The required forms are available from the Director of Athletics or at home.LPS.org/athletics/packet. All forms must be properly processed and on file with the athletic director prior to any prospective team member participating in any interscholastic athletic team practice. The physical examination and parent consent forms must be completed after May 1 to be used for the following school year.

School Dances

DANCE PROCEDURES – Lincoln High only sponsors two dances a year: Homecoming and Prom. School sponsored dances will be supervised by administration, staff, campus supervisors, and one police officer to ensure the comfort and safety of students. The sponsor will work closely with the administrators in charge of student activities.

DANCE EXPECTATIONS – The purchaser of a dance ticket must be a current Lincoln High student, and for prom, they must be in 11th or 12th grade. All students who purchase a ticket are allowed to bring one guest. The guest does not have to be a Lincoln High student and no form from their home high school is required. Both the purchaser and the guest must have all their school fines paid before purchasing tickets. All guests must be of high school age and under the age of 20. All students entering a dance will be required to present their ticket and a photo ID. Any student who is serving an out-of-school suspension during the time of dance will not be allowed to attend. If a ticket had already been purchased before the suspension, the money from that purchase will be refunded.

PROM ATTENDANCE REQUIREMENTS

Students who want to attend prom, must meet the following requirements:

- ▶ No out of school suspension during S2.
- ▶ No unpaid fees.
- ▶ Five or fewer periods of unexcused truancy from Spring Break up until the day of the dance.
- ▶ Two or fewer Fs at the time of ticket purchase.

ADMITTANCE

- ▶ All dance tickets will be pre-sold. Students will need to clear Synergy student fees and fines before a ticket will be sold to them. No ticket sales will be done at the door. At Homecoming and Prom all non-Lincoln High students must be registered with the office at the time of ticket purchase. The registration will include the attendee's name and school they attend. Guests must be enrolled in high school and/or under the age of 20. All dance attendees will be admitted with a ticket and a picture ID.
- ▶ A strict no re-entry policy will be enforced. Once the student exits the door, the student must leave the premises. Students failing to leave the premises may be ticketed for trespassing.

STUDENT CONDUCT

- ▶ Students who attend school events while under the influence of alcohol or drugs will be subject to school discipline and notification of proper authorities, which may result in a police citation.
- ▶ Students needing to call for rides home will be expected to make contact at least 15 minutes prior to the ending time of the dance. The building will be cleared within 15 minutes following the dance, with the exception of the clean-up crew.

Media Center

The Lincoln High School Media Center and General Purpose Lab are open daily for student use. All students are welcome to use the resources available in the media center. For a list of hours or to search the online catalog and online database suite, please visit our website at wp.lps.org/medialhs.

Students are required to scan their student ID upon entering. During scheduled class time, students must present a pass at the checkout desk. Food and drink are not allowed in the media center. Compliance with all school policies is expected.

The main purpose of the computers in the media center and general-purpose lab is for educational use. Due to the Child Internet Protection Act (CIPA) and bandwidth limitations, students are asked to refrain from the following activities:

- ▶ Playing games
- ▶ Using social media
- ▶ Downloading software
- ▶ Watching non-educational video clips

Using a proxy to access these activities is in violation of the Child Internet Protection Act and district policy. Students and staff are expected to follow LPS District Computer Use Guidelines. Personal printing carries a required charge of five cents per page, but there is no charge for printing class assignments. Students and staff are expected to follow LPS District Computer Use Guidelines.

Parking

1. All students must obtain a FREE parking permit to park in designated student parking areas.
2. Student parking permits can be obtained at School Readiness Days or in the office after the school year begins..
3. There is additional parking, where no permit is needed, across from Capitol Parkway.
4. All other parking areas are reserved for STAFF and VISITORS only.
5. Violations of parking rules, including parking without a permit or in unauthorized areas, will result in a \$10 ticket.
6. After two tickets, the vehicle may be towed at the owner's expense by a private towing company.
7. Having a permit does not guarantee a parking spot as spaces are available on a first come, first served basis.

Theatre Etiquette

The Lincoln High School Ted Sorensen Theatre is a performance space where our students can display their talents and share them with audiences of adults and peers. This venerable theatre is a central piece to Lincoln High. Each school year, students and adult audiences at Lincoln High School have the opportunity to attend many performances, assemblies, and rallies with outstanding speakers and performers. Numerous music, speaking, and dramatic events are also held outside the school day. We owe it to the performers and those in the audience to enjoy an atmosphere that is supportive and respectful.

As we want the best possible environment for our audiences, we ask that these rules be followed:

1. NO food or drink (including water) will be allowed in the theatre.
2. When the lights dim, the audience should be quiet. (Applause and laughter at appropriate times is appreciated.)
3. No jumping between, on, or over the seats. No jumping off or sitting on the edge of the stage. (Please keep your feet off the seats and the front wall. No leaning over the balcony.)
4. No electronic devices can be used in the theatre; they should be OFF.
5. The school dress code will be followed.
6. Please care for your children in a way that minimizes distractions to the audiences or performers.
7. Please stay seated; exiting is only allowed between acts, during intermissions, and for emergencies.
8. Please do not touch the curtains.
9. You may not leave the theatre until you are dismissed. (The bell does not necessarily signal your dismissal from the theatre.)
10. No flash cameras are to be used in the theatre.

Searches of Students and Property

Regulation 5420.7

In maintaining discipline and providing a safe environment for students and staff, district employees are responsible for obeying and enforcing compliance with state statutes, policies and administrative rules. School administrators or designees are authorized to

conduct searches of students and their property as well as property of the district in order to enforce compliance with statutes, policies and rules.

A search may be conducted when an administrator or designee determines there is reason to believe it could disclose evidence of the violation of a statute, policy or rule. Administrators or designees are also authorized to conduct area-wide searches (e.g., searches of all student lockers) on the same basis and for reasons which include, but are not limited to: safety, health and discovery of the violation of a statute, policy or rule. Student lockers, desks, and other such property are owned by the school. The school exercises exclusive control over school property, and students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials. Students are responsible for whatever is contained in lockers and desks issued or made available to them by the school.

When a search is part of a criminal investigation conducted in cooperation with police or law enforcement, or is intended to discover evidence to be used exclusively in a criminal proceeding, the police or law enforcement official shall be made responsible for the search. Vehicles parked on LHS property are subject to search by the administration.

Non-Discrimination

Lincoln High School is committed to providing a safe and supportive environment for all students. Discrimination on the basis of race, ethnicity, religion, gender, sexual orientation, age or ability is unacceptable at Lincoln High. Behaviors which discriminate and attitudes which are prejudicial threaten to destroy the environment of understanding and mutual respect that must prevail if LHS is to fulfill its purpose. At Lincoln High School, students, parents and staff members can expect:

- ▶ A welcoming environment, free from prejudice, where all people are valued
- ▶ Opportunities to develop a positive self-image that includes pride in their heritage and pride in their identities
- ▶ Opportunities to acquire the attitudes, skills, and knowledge needed to accept and appreciate our common humanity and reject prejudicial and discriminatory attitudes and behaviors
- ▶ An environment free of harassment from spectators and participants.

The principles of anti-racism and educational equity, which are intended to ensure equity of access and treatment for all learners, are to be reflected in all documents and services provided by the school. LHS will actively investigate violations that occur within the school community.

IN AN EMERGENCY TAKE ACTION

Call Security (1668), Front Desk (0), or 911



HOLD! (A location may be specified) Clear the area.

GUESTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

STAFF

Close and lock door
Account for guests and staff
Do business as usual



SECURE! Get inside. Lock outside doors.

GUESTS

Return inside
Do business as usual

STAFF

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for guests and staff
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

GUESTS

Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend

STAFF

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Account for guests and staff
Prepare to evade or defend



EVACUATE! (A location may be specified)

GUESTS

Evacuate to specified location
Bring your phone
Instructions may be provided about retaining or leaving belongings

STAFF

Lead guests to specified location
Account for guests and staff
Notify if missing, extra or injured people



SHELTER! Hazard and safety strategy.

GUESTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold

STAFF

Lead safety strategy
Account for guests and staff
Notify if missing, extra or injured people

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Mara Krivohlavek

Annie Mumgaard
Bob Rauner
Piyush Srivastav
John Skretta, *Superintendent*

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