



Marilyn Moore Middle School
2026-2027
Student and Parent Handbook
8700 Yankee Woods Dr. | Lincoln, NE 68526

Intent of Handbook

This handbook is intended to serve as a guide for students, parents, and staff on the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and its contents. Parents are encouraged to use this handbook as a resource and to assist their child in following its rules.

Although the information in this handbook is detailed and specific on many topics, it is not intended to be all-encompassing, as it cannot cover every situation that may arise during any school day or school year. This handbook does not create a “contract”. The administration reserves the right to make decisions and revise rules at any time to implement the educational program and to ensure the well-being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Please refer to the “Important Information Booklet” posted on the LPS website for more detailed information.

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A Message from the Principal

Welcome to the 2026–2027 school year at Marilyn Moore Middle School, home of the Mountain Lions!

It is my honor to welcome you to another exciting year of learning, growth, and connection at Moore Middle School. My name is Mrs. Anderson, and I am proud to serve as the principal of a school community that is dedicated to helping every student thrive.

Moore Middle School is named in honor of Dr. Marilyn Moore, former Associate Superintendent of Curriculum and Instruction for Lincoln Public Schools. Dr. Moore exemplified compassion, dedication, creativity, humility, advocacy, and a deep commitment to education. These values continue to guide our work and inspire our commitment to creating a learning environment where every student feels valued, challenged, supported, and empowered to succeed.

As we begin our 10th year, we are excited to welcome approximately 920 students and their families to our school community. We are also pleased to welcome several new staff members who bring talent, enthusiasm, and a passion for working with middle school students. I encourage you to visit our Facebook page to learn more about the outstanding educators and staff members who help make Moore such a special place.

At Moore, we believe that learning happens best when students are engaged, supported, and encouraged to reach their full potential. We hold high expectations for ourselves as educators and for our students as they learn to work, communicate, create, and collaborate in meaningful ways. Together, we strive to foster a culture of respect, belonging, perseverance, and continuous growth.

Within this packet, you will find important information and key dates to help your family prepare for the upcoming school year. We also encourage you to stay connected by visiting our website and following our Facebook page for updates, celebrations, and school news throughout the year.

We are grateful for the opportunity to partner with you in your child's educational journey. The relationships we build with students and families are at the heart of everything we do, and we look forward to working together to make this a successful and memorable year for every Mountain Lion.

If you have any questions, please do not hesitate to contact us at 402-436-1225.

Sincerely,

Mrs. Anderson
Principal
Marilyn Moore Middle School

Moore Mission Statement

“Moore Middle School seeks to ignite a passion in learners to create their own stories and build relationships which empower them to be courageous, empathetic, resilient and creative.”

2026-2027 Student Calendar

Lincoln Public Schools STUDENT CALENDAR | 2026-2027

APPROVED 3/25

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
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JANUARY 2027

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AUGUST 2026

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FEBRUARY 2027

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SEPTEMBER 2026

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MARCH 2027

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OCTOBER 2026

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APRIL 2027

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NOVEMBER 2026

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MAY 2027

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DECEMBER 2026

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JUNE 2027

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27	28	29	30			

- First Day for K, 6th, & 9th Grades
- All K-12 Students in Session
- Last Day for Students
- All Schools Not in Session
- Schools Not in Session (Professional Learning/Planning Day)
- Quarter Start Dates
- Quarter End Dates

GRADUATION DATES

Tuesday, May 18, 2027 – Yankee Hill
Wednesday, May 19, 2027 – Independence Academy
Thursday, May 20, 2027 – Bryan Community Focus Program
At Pinnacle Bank Arena – May 21-23, 2027
 Fri: LHS | Sat: LNS, LNW, LSE, LNE | Sun: LSW, LSB, EHS

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

Moore's arrival and dismissal procedures

Arrival procedures:

- The school day begins at 8:00 AM. Supervision for students does not start until 7:45 AM. Students will wait outside (weather permitting) until the first bell rings at 7:45 AM.
- The first bell rings at 7:53 AM, allowing 7 minutes prior to the tardy bell at 8:00 a.m.
- Students must have a pass from a teacher to enter the classroom prior to the 7:45 AM entry time.
- Students will enter through their assigned entrance:
 - 6th grade students use the Main Entrance (Door 1).
 - 7th graders enter through Door #27 and #28 on the East side.
 - 8th graders enter through Door #29 and #30 on the Southeast corner of the school.

STUDENTS WILL NOT BE DIRECTLY SUPERVISED UNTIL 7:45 AM

The cafeteria is open from 7:35 AM to 7:50 AM for breakfast. Students who are eating breakfast should enter through the main entrance, Door #1. To participate in the breakfast program, students must obtain food from the cafeteria.

The Class Schedule for 6th Grade

Period	Time
1	8:00-8:51
2	8:55-9:46
3	9:50-10:41
4	10:45-12:15
Lunch	11:07-11:42
5	12:19-1:10
6	1:14-2:05
7	2:09-3:00

The Class Schedule for 7th Grade

Period	Time
1	8:00-8:51
2	8:55-9:46
3	9:50-10:41
4	10:45-11:36
5	11:40-12:31
Lunch	12:36-1:10
6	1:14-2:05
7	2:09-3:00

The Class Schedule for 8th Grade

Period	Time
1	8:00-8:51
2	8:55-9:46
3	9:50-10:41
4	10:45-11:36
Lunch	11:50-12:20
5	12:25-1:10
6	1:14-2:05
7	2:09-3:00

There is a four-minute passing period between classes. Students are expected to be in their classes on time. Tardies and absences may result in disciplinary action.

Dismissal procedures:

Parents should arrange for their student to be picked up NO LATER than 3:15 PM unless the student is involved in an after-school club or intramural practice. We understand there may be times when a ride is running late. In these cases, students will wait in the foyer area by the main doors (Door #1).

Parents must understand there will be no direct supervision after 3:15 PM.

Doors lock, and the main office closes at 4:00 PM. The Copple YMCA offers a Teen Time program for students who need after-school supervision after 3:15 PM.. Please contact the Copple YMCA at 402-327-0037 for information.

At the middle school level, we will assume that all students are responsible for following the agreed-upon transportation arrangements made with their parents, whether walking or riding. If there are special circumstances you feel we should be made aware of regarding your student's arrival and dismissal procedures, please contact the school office at 402-436-1225.

Student Conduct

Student Services

One must remember that the hallways and grade-level commons are frequently crowded, and general courtesy is both expected and necessary. Violations of common courtesy, such as running, screaming, or using profanity, could result in disciplinary action. Students are to be in their assigned classes when the tardy bell rings and are not to leave the room until dismissed by the teacher.

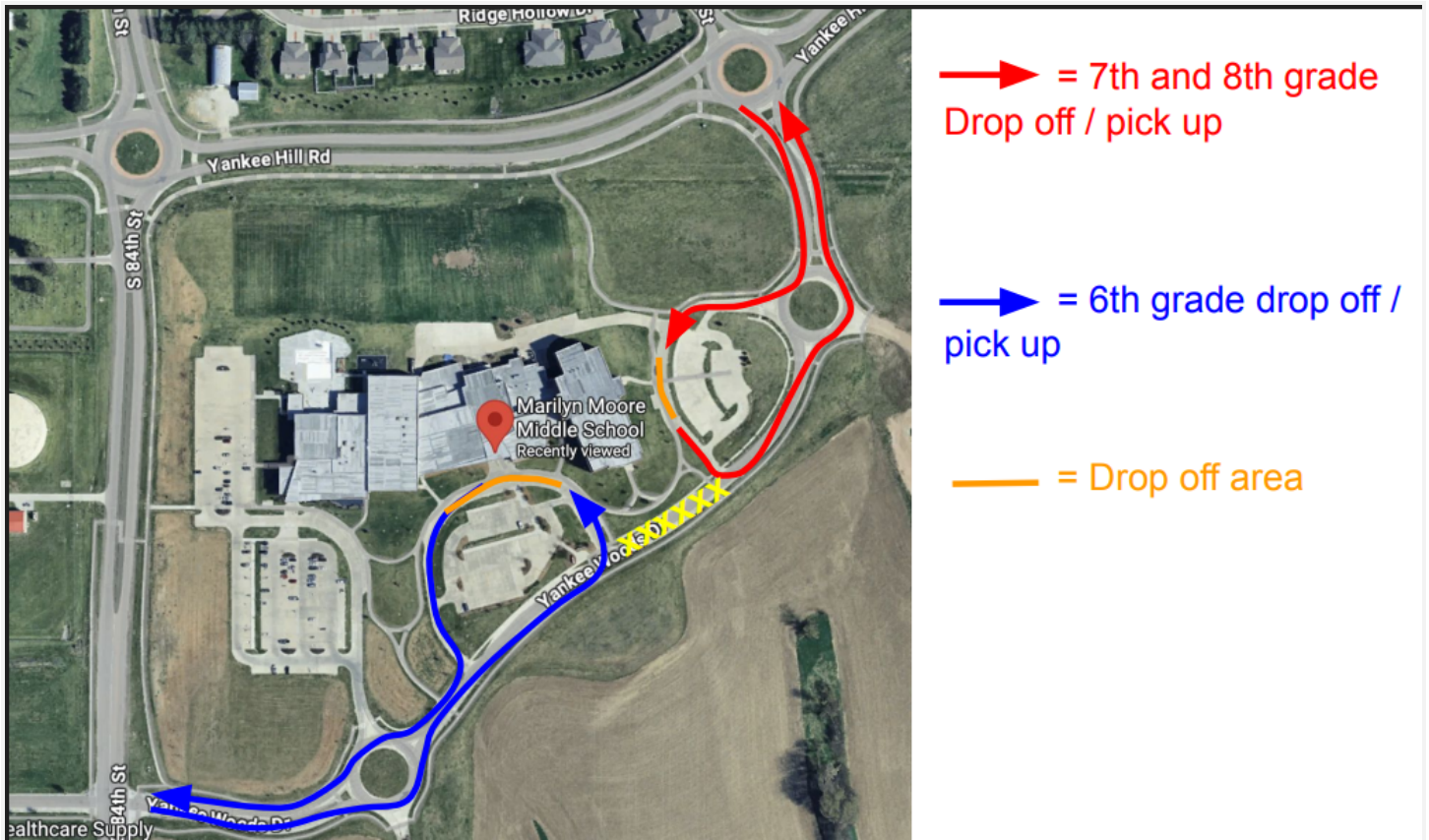
Students will be respectful of ALL visitors to the building and conduct themselves in a safe, respectful manner.

Restrooms

It's district common practice that if two or more students are in a stall together, all parties are subject to be searched.

Traffic Map

This traffic flow pattern was designed in conjunction with the City of Lincoln traffic engineers to provide the greatest level of safety for students. It provides drop-off locations on the school side of the street. We realize that following the pattern may not always be the fastest way to pick up or drop off a child, but it will be the safest. Please DO NOT drop off and pick up students in the roundabouts.



Moore families,

I've met with the Lincoln Public Schools Security Team to review our arrival and dismissal traffic plans to improve safety and efficiency for our students and families. Below are the adjustments we are making and ask you to please review these with any adults who may be responsible for transporting your student to and from school. By working together and following this plan, we can ensure every student gets to school and home safely.

We have outlined the adjustments below and included a map for reference. If you have multiple students in different grade levels, choose which route works best for you and students can walk to the assigned door using sidewalks around the building.

6th grade students

- Sixth grade students will enter through door #1.
- Traffic to drop off at door #1 will enter Yankee Woods Drive from 84th street.
- Families will enter the drive loop in front of the school and students will exit the vehicle on the curb side.
- Traffic will continue to flow, turning right on Yankee Woods Drive.
- At 84th street to keep traffic flowing smoothly, PLEASE DO NOT TURN LEFT. Instead, use the roundabout to make a left turn and head south on 84th street.
- Drivers please stay off your phones, drive slowly, and be aware and stop for students in all crosswalks.

7th and 8th grade students

- Seventh grade students will enter door #27, and eighth grade students will enter through door #30.
- Traffic will use Yankee Hill Road to enter Yankee Woods Drive from the north. You will not be able to enter using Yankee Woods Drive off of 84th Street.
- Families will enter the drive loop on the east side of the school and students will exit the vehicle on the curb side.
- Traffic will continue to flow, turning LEFT on Yankee Woods Drive. To keep traffic flowing smoothly, right turns will not be allowed as the road will be blocked.
- Families can use the roundabout at Yankee Hill Road to drive west towards 84th street and can then head south on 84th street if needed.
- Drivers please stay off your phones, drive slowly, and be aware and stop for students in all crosswalks.

Walking and Bike Riding

We encourage as many students as possible to walk or ride their bikes to school while obeying all traffic laws and expectations. That means waiting for appropriate signals to cross the street, staying off devices and making eye contact with drivers.

Please note: In accordance with [Nebraska Revised Statutes, Class 3 e-bikes \(assistance up to 28 mph\)](#) are restricted to riders 16 years of age or older. **Middle school students are prohibited from operating Class 3 e-bikes on school grounds.**

While we understand that everyone may be in a hurry and some do not have a lot of time, the safety of our children is **ALL** of our responsibility and worth an extra minute or two. If each person thinks they need to make one exception one time, then traffic will jam and put students at risk. Frustrations can lead to hasty decisions and risky behavior. It is important we continue to have patience and understanding when it comes to school dropoff and pickup. Thank you for your continued partnership in keeping our students safe.

Weather and School Closings

Severe Weather Policy

The decision to close schools due to extreme weather is normally made before 6:00 a.m. Parents will be notified through the LPS phone system regarding emergency closings. Local radio and television stations are notified. Generally, school will not be dismissed once it is in session. Parents who so desire may come to the school to pick up their children in inclement weather at any time during the day.

The ultimate decision as to whether a child will attend school rests with the parent.

Please know we will do our best to keep your child safe during severe weather. This means:

- If sirens sound, students will be sent to safe shelters.
- **Students will be kept in shelters until the tornado warning expires – even if that means after dismissal.**
- According to the LPS Important Information Booklet, **parents should NOT attempt to come to school during a tornado warning. School officials are NOT permitted to release students from the school building during a tornado warning.**

Absences

Attendance Policy and Procedures

Students are expected to attend school daily. If students will be absent, parents are asked to call the office at 402-436-1225 each day to report the absence. All student absences need to be reported to the office. If no call is received, the school will call to confirm the absence. If no contact is made, students should bring a written note to the office the day they return to school. Full day absences can also be entered in ParentVUE.

When a student has excessive absences, school officials will communicate verbally or in writing with the person or persons who have legal custody of the student.

When a student continues thereafter to have absences which are Not School Excused and the absences are of concern due to the effect of the absences on the student's academics, the student's attendance history, the reasons for the absences or other circumstances, one or more meetings will be held between

the school (a school attendance officer, a school social worker and/or a school administrator or his or her designee), the child's parent or guardian and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be a collaborative plan to reduce identified barriers and improve regular attendance. **After 20 days of absences, the school, at its discretion, may refer the student to the County Attorney.**

Absences and tardies may be reported 24 hours a day by calling 402-436-1225 or submitting online attendance through ParentVue.

Tardy Policy

Students are expected to be on time for all classes and school activities. If a student arrives at school after the 8:00 a.m. starting time, he/she needs to report to the office for a tardy admission.

Homework Requests

Students should check their Google Classroom for assignments if they are absent due to illness, travel etc. Parents/guardians and students can also reach out to teachers and counselors via email for assistance in catching up on schoolwork due to absences.

Passes

Students need to have passes when they are out of class during class time. Passes to enter the classroom before 7:50 a.m. must be obtained from the teacher the day before so students may enter the classrooms the following morning. Should a student "NEED" to see his/her teacher before school starts they will need to come to the office to get a pass. Students must have a pass AND check out in the main office if leaving for any reason prior to dismissal time. All secondary schools use LPS Digital Hall Pass to sign in/out of classes.

Messages and Items Dropped Off

Parents and Guardians can call the Main Office to leave messages for students. Please try to limit the number of messages and items for students. If a student brings items in, it is the student's responsibility to come to the office to pick them up (including lunches). They may check for items between class periods or stop by during their lunch period or after school. **If you need to contact your student during the day, please call the main office instead of texting or calling the student's cell phone.**

Cell Phones and Electronic Devices

Personal Electronic Device Restrictions and Consequences

Nebraska has enacted a law, LB 140, prohibiting the use of cell phones and other electronic communication devices by K-12 public school students during school hours and at school functions, starting with the 2025-2026 school year. This law aims to minimize distractions and promote academic focus. The law requires school districts to implement policies reflecting this ban, with exceptions for educational purposes, emergencies, and specific health or special education needs.

Middle School Plan

Per Nebraska Law, the use of cell phones, headphones/earbuds, smartwatches, and any other personal electronic devices by students is not allowed during the school day. All personal electronic devices must be powered off and out of sight at all times during the school day. Each student is assigned a school locker; the personal electronic device should be turned off and stored in the locker prior to the start of the school day. If a student does not feel comfortable leaving the phone in a shared locker, it can be checked in at the main office. The phone must be turned in by 8:00 am and picked up before 3:15 pm.

If a student brings their personal device to class, they do so at their own risk and, in doing so, specifically agree to hold Lincoln Public Schools harmless from all liability, damages, claims, costs, expenses, or other charges of any kind or nature whatsoever resulting from bringing their device to class.

Recording the image or voice of another person with an electronic device, without the express permission of the person recorded, or the failure to promptly delete such a recording following the request of the person recorded, violates the LPS Responsibilities of Students (Policy 5480).

If a student is accessing a personal electronic device during the school day, the following sequence of consequences will be applied. **Compliance at any step will prevent movement to the next step.**

Responses

Step 1:

The teacher will ask the student to put their electronic device in the designated storage location in the classroom.

Step 2:

The teacher will contact the office, and the device will be collected and held in the main office for the remainder of the day. The incident will be logged as an electronic device infraction. If the student refuses to turn over the device, they will be removed from the classroom and escorted to the office or designated problem-solving location.

If a student is accessing a personal electronic device in the hallway during the instructional period, the student may be returned to their classroom and asked to put their device in the classroom holder.

Electronic Device Infractions Per Semester

1st Offense:

Returned to the student at the end of the school day. Offense logged.

2nd Offense:

Returned to the student at the end of the school day. Offense logged. Parent/guardian notified.

3rd Offense:

Return to the student at the end of the school day, and a building-level in-school corrective plan developed. Parent/guardian notified. Offense logged.

4th offense +:

If habitual non-compliance with personal electronic device restrictions leads to frequent disruptions to learning, the teacher will write a referral and the student's administrator will work with the student and family to determine a personalized plan to meet the expectation.



Lost and Found

Our lost and found area is located by the stairwell next to the Media Center. Items that are not claimed will be donated to a worthy cause at the end of each quarter. Please label items if possible. Encourage your child to check for lost items.

Fines

Students are responsible for any checked-out materials, locks, badges, textbooks, and Chromebooks, etc. Students are also responsible for any fines due to damage or misuse of computers. Fines can be paid online in ParentVUE with an active My School Bucks account (<https://www.myschoolbucks.com/>)

Lockers and Locks

Lockers will be assigned by the office. Students are expected to use their assigned locker and share it only with their assigned locker partner for the entire school year. Students are responsible for the cost of locks if they are lost, stolen, or damaged. The replacement cost is \$5.00. Students are also responsible for any damage to the locker itself (for example, physical damage or use of tape, magic markers, etc.; on or inside the locker). If a student does not feel comfortable leaving the phone in a shared locker, it can be checked in at the main office. The phone must be turned in by 8:00 am and picked up before 3:15 pm.

The locker and lock are the property of the school district. A locker may be opened for inspection at any time there is a question of improper use. Any inappropriate items found in a locker are considered the

possession of the person assigned to that locker, and disciplinary action may be taken. These guidelines also apply to lockers assigned in locker rooms. Lincoln Public Schools does not provide insurance for personal items. Please do not bring large amounts of money or other valuable items to school. Lincoln Public Schools is not responsible for lost or stolen articles. This includes AirPods, gaming devices, and cell phones.

****PLEASE NOTE:** Students may not use large bags OR backpacks to carry books and supplies to classes. Classrooms become overcrowded when large bags are brought to class, making it difficult for teachers to assist individual students. Please encourage your student to leave ALL unnecessary items in lockers. Students are also reminded that nuisance items, such as fidgets and electronics, are not allowed during school hours and should be left at home. Theft from lockers is always a possibility. Most thefts happen when lockers are left unlocked or when a student shares their combination with others. Be sure to lock your locker and keep your combination private – you won't be sorry!

School Cafeteria

Nutrition Services Information for Parents:

Student Meal Pricing

- Elementary Breakfast: \$1.30
- Middle School Breakfast: \$1.50
- High School Breakfast: \$1.50
- Milk Carton (all meals): \$0.60
- Elementary Lunch: \$2.50
- Middle School Lunch: \$2.70
- High School Lunch: \$2.85

Reduced Price Eligible Students will receive breakfast and lunch at no charge for the 26/27 school year.

A new Free and Reduced Meal Application is required each school year. Families who may be eligible for free or reduced-price meal benefits must submit a new application each school year (starting July 1 or later) to determine eligibility. You must reapply each new school year.

Online Free and Reduced Application will be available July 22: The free and reduced meal application will be available online at LPS.org. The online application is fast and secure and takes only 1 to 2 working days to process. When you apply online and have an email address registered with LPS, you will receive an email notification as soon as your application has been processed. Families who received a letter this summer from Lincoln Public Schools Nutrition Services Department stating that their children have been Direct Certified for free or reduced meal benefits do not need to complete an application. Please make sure all the school-age children in your home are included in this letter. If one or more of your children are not listed, please call the Nutrition Services office at 402-436-1746. Paper applications may take as long as ten working days to process. Nutrition Services is not responsible for lost paper applications. Free and reduced meal benefits may allow a family to receive fee waiver benefits and also Summer EBT. For Free/Reduced questions, call 402-436-1746 or email freeandreduced@lps.org.

Pre-Payments: Can be made online by following the link on the LPS homepage and clicking "Buy Student Meals" or by sending payment with your student to school. Many parents enjoy the convenience of depositing money into cafeteria accounts using the online prepayment system. Registered users may add funds for all students in their family at one time using this system. Purchases may be made using either your checking account information or VISA, MasterCard, or Discover credit cards (nominal transaction fees apply). Cash or check is accepted at each school. There are no convenience fees on cash and check payments made at the schools. If you choose to send cash or check with your student, please include a note indicating your student's name and student ID number.

Meal Charges: No student will be denied a school meal if their meal account is zero or negative. The student will be served from the regular menu, and the appropriate meal price (reduced or paid) will be added to the student account. If the student's account is zero or negative, the student may not charge a second meal, an extra entrée, or any a la carte items.

When negative balances reach \$10 or more, families will receive notification of charges via a Negative Balance letter, automated phone call, and/or email. Automated phone calls and/or emails will continue until the negative balance has been paid. For families to receive these notices, the current address, email address, and phone number must be on file with the school. Families are encouraged to regularly check their account balance and track their child's spending to prevent accruing unpaid meal charges. It is the responsibility of the student's family to provide the funds for the child's meal. Negative balances are expected to be paid in full each school year. After the current school year, the negative meal balance will be moved to the student's account in the student information system (Synergy).

LPS Online Menus: MealViewer is the online tool LPS uses to post menus for all schools. View menus on your computer by visiting the LPS homepage and clicking on "School Menus". Schools are listed alphabetically. Create your own profile by saving your student's school, or simply "X" to bypass this option and go straight to the menus. Download the mobile app for menu information on the go. Search for "MealViewer to Go" in the App Store or Google Play Store.

Food Allergies or Special Diets for Medical Reasons: The "Medical Statement for Students Requiring Special Meals" is available online at LPS.org. This form must be completed, signed by a State Licensed Health Care Professional, and faxed to Nutrition Services (402-436-1775) or dropped off at your child's school. After submitting the form, please plan to send a meal for your child for up to three days so that our staff has time to order the necessary foods to accommodate your student's dietary restrictions. If you submitted a form last school year and your child's diet has not changed, nothing further is needed. We will continue to provide the diet as ordered last school year. Call 402-436-1745 with questions.

All middle-level schools in Lincoln have a closed campus during lunch. Students have thirty minutes for lunch/recess. They may bring their lunch from home, buy a regular school meal, or buy "a la carte" items.

After eating, students are permitted to be outside in designated areas until the next class. Activity areas are supervised by the staff. Students are not permitted to take food or beverages, whether purchased from the school or brought from home, out of the cafeteria.

We discourage students from leaving school for lunch. Parents or older siblings who have graduated from high school may take their student to lunch, but the office must be notified in advance by a legal guardian. Friends of that student are not allowed to accompany them, regardless of whether their parents have given permission. If students return after their normal lunch period, they are still responsible for any missing work.

Parents are allowed to provide or bring lunch for their student ONLY. Food CANNOT be brought in for other students or groups. The office will not contact students if a parent brings in food. That must be prearranged with your student. Food CANNOT be delivered from an outside establishment (Jimmy John's, GrubHub, etc) for a student. We will not accept food from outside establishments for students.

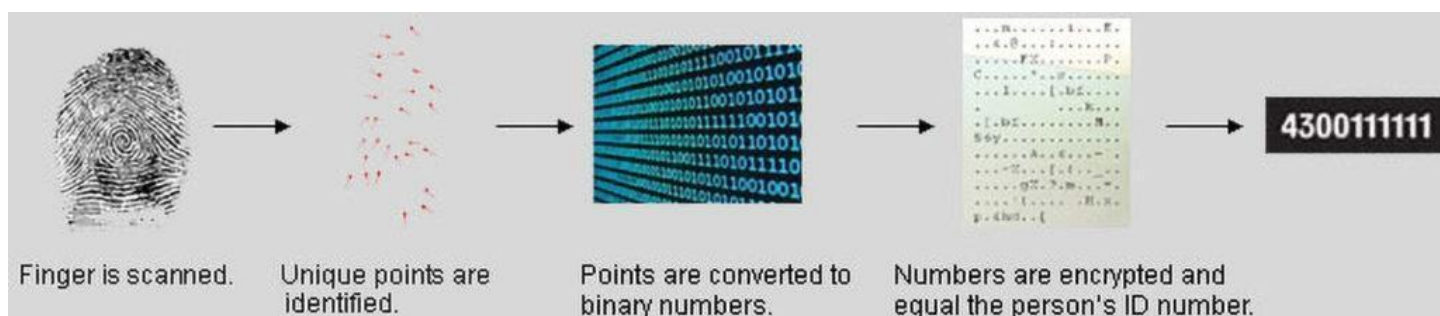
This violates federal lunch guidelines.

Wellness guidelines: As part of the LPS/Moore Middle School Wellness Plan, **parents cannot bring food or treats to school for students other than their own student unless connected to a class assignment.** We are trying to encourage healthy eating for all of our students, including our healthy lunch choices in our cafeteria.

Nutrition Services

LPS has partnered with IdentiMetrics to provide finger scanning at the Point of Sale in our Middle School cafeterias. Information is provided on the finger-scanning process and what to expect as a parent. If your school will be utilizing finger scanning, you will receive a parent letter and opt-out option prior to starting.

How the Process Works



IdentiMetrics website: www.identimetrics.net

Watch this informative news [Video](#)

[About Biometrics](#)

[Biometric Articles](#)

[Student Privacy Guide](#)
[The Finger Scanning Process, How It Works](#)
[The Identimetrics Finger Scanning ID System](#)

[Parent Letter](#)
[Parent Letter \(Spanish\)](#)

[LPS Biometric Record Privacy Statement](#)

Please feel free to call the cafeteria manager at 402-436-1225, option 5, or the Director of Nutrition Services at 402-436-1742 with questions or concerns.

PLEASE REMIND YOUR STUDENT THAT THE SCHOOL DOES NOT LOAN MONEY FOR LUNCH

Student Health Policies

[Health Services](#)

Health Office: The health technician and/or nurse are available for accidents, illness, medical advice, health screening, referral, and classroom resources.

Lincoln Public Schools recognizes the importance of preventing food-allergy exposures, and the goal is to follow the “Guidelines for Managing Students with Food Allergies and Other Dietary Needs”. The district does not control all food products entering a building. Even manufacturers that have previously been allergen-free may change the ingredients at any time and without notice.

These guidelines were adapted from information reviewed from the National Association of Secondary School Principals; the National Association of School Nurses; the Food Allergy and Anaphylaxis Network; The American Academy of Pediatrics; and the National School Boards Association.

Additionally, to ensure effective communication between health services staff and food service/nutrition staff, please provide clear information outlining your child’s restrictions.

Hypersensitivities:

1. Food Allergy: Any dietary restriction that requires a doctor’s note to be accommodated at school.
2. Food Intolerance: Food restrictions based on religious preferences (e.g., no pork, beef, etc.); Vegetarian; Other sensitivities; Lactose Intolerance for beverage substitutes only or texture modifications.

The complete guidelines can be found on the LPS website.

In case of an emergency, we need to be able to contact you. Please be sure the school has your current contact information through ParentVue.

Student Medications: All medications to be administered at school must have a signed parent consent form and a current prescription, if it must be given during school hours. Over-the-counter medications can only be given with a written physician's order and signed parent consent. Medications are stored in the health office. Parents are encouraged to adjust the time of medication administrations so that a dose at school can be avoided, if possible. Please contact the school nurse if you have any questions or if your child has special needs.

Physical Education and Health Office Guidelines on Physical Participation

1. All physical education excuses need to be in writing and brought to the Health Office before school starts in the morning.
2. A parent may excuse their child from physical education (in writing) for up to 3 days for an injury or illness. A physical education excuse longer than 3 days requires a doctor's note.
3. If a student has been excused from physical education a total of 5 days during the semester, a doctor's note is advised.
4. All physical education students, even those excused from physical participation, must be under the supervision of the physical education teacher. The student(s) must remain with the class unless other arrangements have been made.

Immunizations and Physical Examinations

Nebraska Law requires that students be protected against poliomyelitis, Diphtheria, Pertussis, Tetanus (DTP), Measles, Mumps, Rubella (MMR), Hepatitis B, and Varicella (chicken pox). Any student who does not comply with immunization requirements shall not be permitted to remain in school until he or she does so. A student may be provisionally enrolled if he or she has begun the immunizations required under Nebraska Law. For more information, please contact the school nurse in your student's building of enrollment or call 402-436-1655 (Health Services).

All students enrolling at the beginner grade (Kindergarten or first grade) through twelfth grade, including out of state transfers to any grade, are required to show record of: Three doses of DtaP, DTP, DT, or Td vaccine with at least one dose given no earlier than (4) days before the fourth birthday; three doses of Polio vaccine; 2 doses of MMR vaccine with the first dose given no earlier than 4 days before the first birthday and each dose given at least 28 days apart OR provide a signed parent/guardian statement of past history of chickenpox disease, including year of illness; three doses of pediatric Hepatitis B vaccine, or if the alternate Hepatitis B schedule is used, two doses of adult Hepatitis B vaccine specified for adolescents 11-15 years of age. The alternate two-dose schedule must be administered with at least 112 days between #1 and #2, and must be completed before the 16th birthday.

Additional Note: One Tdap (Tetanus, diphtheria, acellular pertussis) is required for entry to 7th grade. The vaccination can be given after the seventh birthday, depending on the brand of vaccine received, and prior to entry into 7th grade.

Hepatitis B Minimum Intervals:

- a) 28 days minimum between dose #1 and #2

- b) 112 days minimum between dose #1 and #3
- c) 56 days minimum between dose #2 and #3
- d) The minimum age for dose #3 is 164 days of age

Please submit a copy of your student's immunization record to the Health Office.

For waiver information, please call 402-436-1655 or contact the school nurse at the school of enrollment.

Intramural Athletics

Intramural Offerings

Moore Middle School offers a full year of after-school intramural and co-curricular athletics: soccer, volleyball, cross-country, girls' and boys' basketball, wrestling, and track. Students can listen to the daily announcements, and emails will be sent to families for the dates of games and practices. Intramural athletics are for 7th- and 8th-grade students only.

All students are expected to follow these guidelines for participation.

GOOD SPORTSMANSHIP IS THE EXPECTATION OF ALL MOORE MIDDLE SCHOOL ATHLETES AT ALL TIMES.

- As a student-athlete, schoolwork comes before athletics. Students involved in intramurals are expected to maintain their academic work and take care of their classroom responsibilities first.
- All athletes are expected to abide by LPSDO student rules as outlined in the Responsibilities of Students Code.
- Unsportsmanlike conduct at practices, games, toward teammates, referees, coaches, or other teams may result in removal from practices, competitions, loss of participation for the season, or loss of eligibility for the remainder of the year.
- Students should come to practice to learn skills and have fun.
- Students should notify their coach if they cannot attend a practice.
- Students should report to practice by 3:05 p.m. and be dressed for practice by 3:10 p.m.
- Students should have a pass from a teacher if they will be late for practice.
- Students should plan to walk home or have their ride pick them up as soon as practice is over. Students must leave the campus when practice is over.
- Students who are suspended from school may not participate in intramurals or other activities while suspended. Students on out-of-school suspension on Friday may not participate in Saturday activities.
- Students under in-school supervision can participate in intramural activities after returning to their classes.

- Students will use Moore intramural jerseys during competitions. These must be returned to the Moore intramural program. Jerseys that are lost or not returned will be replaced by the student at the student's expense.
- Students should bring everything they need to practice. Students will not be able to enter the main part of the building after hours. Students should follow the coach's directions on where to store their items.
- Practice is for athletes only. Friends and family members may not observe practice. Parents should wait in their cars for their students.
- LPS does not provide transportation to intramural events.
- Intramural athletic events are held at various middle schools and high schools in Lincoln.

Multi-Tiered Systems of Support for Behavior (MTSS-B) In The Lincoln Public Schools

Multi-Tiered System of Supports

Lincoln Public Schools uses a multi-tiered system of supports for behavior (MTSS-B) to guide teaching procedures and techniques designed to improve behavior. It involves procedures at the school-wide, classroom, and individual student levels. The purpose of a district-wide MTSS-B is to establish a climate in which appropriate behavior is the norm. Introducing, modeling, and reinforcing positive social behavior is an important step of a student's educational experience. Teaching behavioral expectations and recognizing students for following them is a core component of MTSS-B.

Reporting to Parents

Moore Middle School and Lincoln Public Schools now use an online grade book called Synergy. This portal will provide you access to all your students' assignments, attendance, and grades in all classes. Advanced features include the ability for you to set up email alerts based on attendance and student performance. If you have more than one student at Moore, you can access all of them using a family access code. Individual students will use their own access code to view only their information. The emphasis in Synergy is on parents setting their own timelines and parameters for reports sent directly to their email accounts. Students are assigned grades from "A" to "F," with "A" representing outstanding achievement and "F" representing unsatisfactory work. Students also receive grades for Work Study Habits and Social/Behavioral Skills. These areas are graded Commendable, Satisfactory, or Needs Improvement. These are also important parts of a student's grade.

Students are graded on nine-week quarters and receive report cards at the end of each quarter. All report cards and mid-quarter progress reports will be available for viewing through ParentVue. Mid-quarter reports indicate areas of excellence and areas needing improvement for some students. Report cards include information about grades, work study habits, conduct, and comments from the

teachers. Any questions concerning grades can be answered at the first- and third-quarter parent-teacher conferences or upon request.

Grading System

In LPS, our goal is to communicate academic progress to students and parents/guardians effectively and consistently. To meet this goal, LPS developed these guidelines for calculating, entering, and communicating grades. These guidelines are meant to help students and parents/guardians interpret student grades in useful ways.

Teachers, school administrators, and district curriculum specialists work together to determine how to grade and communicate students' learning. This document describes grading practices that are common (standardized) across instruction in secondary schools. Curriculum specialists and others may provide more specific advice for teachers in other documents (i.e., curriculum specialists provide grading templates for teachers in each curriculum area via Synergy gradebook). Ultimately, teachers design classroom assessment systems to do two things:

- Emphasize the importance of practice and using feedback (formative assessment processes), and
- Provide grades that clearly communicate student achievement against LPS content/skill standards (through summative assessment processes). Teachers work to ensure that grades clearly communicate academic achievement and minimize the impact of other factors, such as student behavior/compliance.

The goal of this document is to describe grading practices that are consistent across all classrooms. More detailed information about grading practices can be found on individual teachers' Class Websites (LMS Pages) in ParentVue.

Summative and Formative Assessments

- Summative assessments and assignments (calculated as 80% of the overall grade)
 - Summative assessments are used to evaluate student learning (assessments OF learning), skill acquisition, and academic achievement at the conclusion of a defined instructional period.
 - Typical summative assessment processes include unit tests/exams, projects, papers, and other student work that demonstrates current knowledge and skills.
- Formative assessments and assignments (calculated as 20% of the overall grade)
 - Formative assessments provide ongoing, timely feedback that instructors can use to modify their teaching and students can use to improve their learning (assessments FOR learning). Typically, teachers use student responses from these practice opportunities to determine

what needs to be clarified or retaught, and/or students use feedback from these opportunities to try again (student practice).

- Typical examples of formative assessment processes include entry/exit tickets, discussions, individual practice, drafts of papers, additional practice items completed at home or in class, short quizzes, and other methods that help students demonstrate their learning in anticipation of summative assessment events.

Grading Scale

Synergy Gradebook uses the following scale to assign letter grades based on calculated averages:

90% = A	85% = B+	80% = B	75% = C+	70% = C	65% = D+	60% = D	Below 60% = F
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Synergy Gradebook Codes

Synergy Code	Code Description	What It Means
EX	Excused	Used to indicate an assignment is excused and does not need to be completed. It has no effect on the grade.
M	Missing	Used to indicate an assignment is missing. It calculates as a zero until the assignment is turned in and graded.
INC	Incomplete	Used to indicate an assignment is not complete enough to score. It does not affect the grade unless the teacher enters the INC with a score. The code should be removed once the assignment is revised, and then a new grade should be entered.
Grade [space] L	Late Assignment	Used to communicate timeliness/work habits. The grade is included in the overall average.
R	Retaught	Used to indicate that an assignment was regraded after reteaching or reassessing.
Blank	Not Yet Graded	Used to indicate that an assignment/assessment still needs to be graded.
AB	Absent	Used to indicate that a student was absent while this work was completed. It calculates as a zero, but it can still be turned in for credit. It is included in the missing marks/reports.
0 (zero)	No credit	Used to indicate that the student received a grade of zero/no credit. Teachers use this code carefully (and infrequently) because a grade of zero can significantly lower an overall average and misrepresent student achievement. Instead of a zero, teachers more often use the “M” code for work that hasn’t been turned in or “INC” for work that isn’t ready to be scored yet. Teachers

Synergy Code	Code Description	What It Means
		may have to change a grade to a zero if student work is so late that it is no longer practical or useful for students to submit it for credit.

Report Cards

Report cards will be available online through ParentVue on a quarterly and semester basis.

Quarter Dates:

- First quarter –August 12th through October 14th
- Second quarter – October 20th through December 22nd
- Third quarter – January 6th through March 5th
- Fourth quarter –March 15th through May 22nd
- Semester 1: August 12th 2024 through December 20th 2024
- Semester 2: January 5th 2025 through May 20th 2025

Role of Counselors

Counselors

The Moore counseling program is facilitated by three counselors this year. The counseling program has a defined curriculum with three methods of delivery. These are: 1) classroom guidance; 2) small group facilitation; and 3) individual guidance. Students may access their counselor by using the link, “Counselor request” form found on the Moore Middle School website. This will notify the assigned counselor, who will meet with your student at their next available time. Counselors also depend on administrators, teachers, and parents to share student concerns with them. Counselors

meet with all instructional teams involved with their students to stay informed about students’ strengths and needs.

School Community Intervention Program (SCIP)

SCIP is a student assistance program that works with families, schools, and the community to support student behavioral, mental, and emotional health. When schools, parents, and the community build a collaborative relationship of support around students, they are more capable of reaching their full potential. SCIP can assist parents in identifying behaviors or concerns that may be interfering with a student’s ability to learn, seek solutions, and explore options, thereby increasing students’ opportunities to succeed in school. In addition to in-school support, SCIP collaborates with community behavioral health agencies to provide an additional layer of support for students and families. To refer your student to SCIP or learn more about the program, please contact your school’s SCIP Team Leader or the Lincoln/Lancaster County SCIP Coordinator at 402-327-6841.

Mental and Behavioral Health Advocate

[Here is the list of advocates at each building.](#)



Mental and Behavioral Health Point of Contact

Your student's mental health is important to their academic success. If you have concerns about your student's mental or behavioral health, you can contact the social worker at your student's school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.

School Dress

[Important Information Booklet](#)

DISTRICT DRESS CODE GUIDELINES FOR MIDDLE SCHOOLS

Clothing must be appropriate for school settings in order to provide a safe and orderly environment for all students to learn. The responsibility for a student's dress and grooming rests primarily with the student and his or her parents or guardians, although the school administration reserves the right to determine the appropriateness or suitability of any student attire.

Allowable Dress and Grooming

- Students must wear clothing that includes a shirt with pants or a skirt, or the equivalent, and shoes.
- Shirts and dresses must have fabric on the front, back, and sides. Fabric covering all private parts must not be see-through.
- Clothing must cover undergarments and all private parts. - All tops must have straps - All tops must meet the top of the pants - Wearing pants below the waistline is not allowed. Sports bras must be covered with a shirt.
- Clothing must be suitable for all scheduled classroom activities, including physical education, science labs, wood shop, and other activities that present unique hazards.
- Headwear is allowed as long as it complies with other areas of the dress code and the student is easily identifiable.
- Specialized courses may require specialized attire, such as sports uniforms or safety gear.

Non-Allowable Dress and Grooming

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances.

- Students may wear hoodies, but must keep the hood off their heads. Considerations will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particular message protected by law.
- Dressing, grooming, or engaging in speech that is lewd or indecent, vulgar, or plainly offensive.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected groups.
- Clothing, including gang identifiers, must not threaten the health or safety of any other student or staff (examples include bandanas, gang signs).
- If the student's attire or grooming threatens the health or safety of any other person, then discipline for dress or grooming violations should be consistent with discipline policies for similar violations.
- Clothing with words, pictures, or phrases that depict violence or intimidation may not be worn (examples include images of guns, knives, and any other items generally considered to be a weapon).

Students who are in violation of the school dress code will:

1. Be educated on the reason this clothing is not allowed in a school setting, and when possible be given the opportunity to remove the item(s).
2. Be given the opportunity to change into school-issued clothing to find items appropriate to wear.
3. If the first two options are not viable, the student's parent will be contacted to bring appropriate clothing for the student to change into.
4. Repeated violations could result in school consequences.
5. Students will not be allowed to return to class until they comply with the school dress code.

NOTE: Schools may communicate additional information on dress code expectations to students and parents/guardians.

School Visitation

Security

Parents may request to visit school; however, please make arrangements with administrators prior to the visitation. Every visitor must come through Door 1 and check in through the Main Office. Visitors' badges must be worn and visible while in the building.

Fire, Tornado, and Building Safety Drills

Standard Response Protocols (SRP)

The school has a plan to ensure the safety of each student in the event of an emergency. Drills are held periodically throughout the year to ensure speed and efficiency in getting students to their assigned

safety locations. Staff and students also review procedures for Hold, Secure, Lockdown, Evacuate, and Shelter situations annually.

Students may not be released to parents/guardians during these times.

